

Hong Kong Examinations and Assessment Authority

Pearson Edexcel IGCSE Examination – November 2020

Notes on Application for Reviews of Marking and Moderation (RoMM) Services

Reviews of Marking and Moderation (RoMM) Services	Fee per Candidate per Paper	Deadline
Service 1 – Clerical Check ^{Note 4}	HK\$300	11 March 2021
Service 2 – Post-results Review of Marking ^{Note 6}	HK\$790	
Access to Scripts (ATS) – Copied Script ^{Note 8}	HK\$155	
Access to Scripts (ATS) – Reviewed Script ^{Note 9}	HK\$360	

1. For applying the Post Result Services, candidates are required to submit their applications by sending the completed application forms to the HKEAA by email (ie3@hkeaa.edu.hk) by the specified deadline in the above table. Once the form is received, an online payment link will be sent to candidates for settling the fee by credit card.
2. The application will only be valid if payment of the service fees is settled successfully via the online payment link on or before the specified deadline.
3. The HKEAA should not be responsible if a candidate is later found ineligible for the RoMM Services applied or whose application is rejected by the Examination Board. The service fees paid are **NOT** refundable nor transferable from one examination to another / a later one or for other purposes.
4. Service 1 – Clerical Check is a check of all clerical procedures which lead to the Examination Board issuing a result. This includes making sure:
 - all parts of the script have been marked;
 - marks have been recorded / added up correctly;
 - special consideration has been applied (where appropriate); and
 - the grade boundaries have been applied accurately.
5. RoMM Service 2P (Priority Review) is only available for the May / June examination series, which is not included in the above table
6. Service 2 – Post-results Review of Marking is a check that if examiners have marked externally assessed components correctly. This includes the following checks:
 - the clerical check detailed in Service 1; and
 - the review of marking of papers / components by a senior examiner
7. ATS does not apply to internally assessed components, orals or audio / video tapes. ATS marked online will be returned as an electronic PDF copy which will not have comments on them.
8. ATS – Copied Script: Copied Script is mainly used by candidates to decide whether to go ahead with RoMM Services 1 or 2 requests. Therefore, request for ATS – Copied Script should be made shortly after the release of results.
9. ATS – Reviewed Script: Candidate may request for a copy of the reviewed script when applying for Services 1 or 2. **An additional fee of HK\$360 is levied for each copy of the reviewed script.**
10. **The Examination Board aims to have the review of marking outcome within 30 days. However, due to the ongoing impact of the Covid-19 pandemic, the outcome of post results service may take longer time than usual.**
11. There is no guarantee that the outcome of an enquiry can be issued in good time for the candidate to apply for the next examination series or with university places at risk.
12. Candidates' grades or uniform mark scores (UMS) may **go up or down or remain the same.**
13. The RoMM fees will be refunded partially **only** where the RoMM leads to a change in the overall subject grade for that candidate.
14. Subject to the circumstance stated in point 13,
 - Candidate will receive a refund of \$200 (for Service 1) or \$690 (for Service 2) for each paper. No refund will be made for ATS – Copied Script and Reviewed Scripts.
 - Eligible candidates will receive an application form sent by the HKEAA in due course to apply for the partial refund.

Hong Kong Examinations and Assessment Authority

RoMM

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Application for Results of Marking and Moderation (RoMM) Services

I give consent to the Hong Kong Examinations and Assessment Authority to request for Results of Marking and Moderation (RoMM) services for the paper(s) listed below:

Paper Code	Paper Title	Service Type (Service 1 / 2 / ATS – Copied Scripts)	Copy of Reviewed Scripts (Please “✓” if required)

Means of receiving the outcome letter ((Please put a tick “✓” in the appropriate box)

In-person

By post (Address: _____)

Contact Telephone No.: _____

In giving consent, I understand that the final subject grade / unit awarded to me following the RoMM and any subsequent appeal may be lower than, higher than, or the same as the subject grade which was originally awarded to me. I have read and agreed to the Notes on Application for Results of Marking and Moderation (RoMM) Services. I understand that the application will only be valid if payment of the service fee(s) is / are settled via the online payment link sent by the HKEAA within the specific deadline.

Name in BLOCK Letters

Candidate's Signature

Date

<IPED>

FOR OFFICE USE
Pearson Edexcel IGCSE Examination – November 2020

RoMM

Centre No.:	Service Fee (HK\$) (1)	No. of Papers (2)	Amount (HK\$) (PLU 755) (1x2)
Candidate No.:	Service 1 @ \$300		
	Service 2 @ \$790		
Approved by:	ATS – Copied Scripts @ \$155		
	ATS – Copy of Reviewed Scripts @ \$360		
	Total:		

M - EA(IE)3

Date

<PU>

HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY
PEARSON EDEXCEL IGCSE EXAMINATION - NOVEMBER 2020

Application Number

RoMM

Received the sum imprinted

Candidate's Name: _____

Centre / Candidate No.: _____ / _____