

**Hong Kong Examinations and Assessment Authority**  
**Pearson Edexcel GCE – October 2020**  
**Application for Reviews of Marking and Moderation (RoMM) Services**

I give consent to the Hong Kong Examination and Assessment Authority to request for Reviews of Marking and Moderation (RoMM) Services for the unit(s) listed below:

Unit Code	Unit Title	Service Type (Service 1, 2, ATS – Copied Scripts)	Copy of Reviewed Scripts (Please “√” if required for Services 1 or 2)

Means to receiving the outcome letter (Please put a tick “√” in the appropriate box)

In-person

By post (Address: \_\_\_\_\_)

Contact Telephone No.: \_\_\_\_\_

In giving consent, I understand that the final subject grade / unit grade awarded to me following the RoMM and any subsequent appeal may be lower than, higher than, or the same as the grade which was originally awarded to me. I have read and agreed to the Notes on Application for Reviews of Marking and Moderation (RoMM) Services. I understand that the application will only be valid if payment of the service fee(s) is / are settled via the online payment link sent by the HKEAA within the specified deadline.

\_\_\_\_\_  
Name in BLOCK Letters

\_\_\_\_\_  
Candidate's Signature

\_\_\_\_\_  
Date

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**FOR OFFICE USE**

**Pearson Edexcel GCE – October 2020**

**RoMM**

Centre No.:		<b>Service Fee (HK\$) (1)</b>	<b>No. of Papers (2)</b>	<b>Amount (HK\$) (PLU 600) (1x2)</b>
Candidate No.:		Service 1 @ \$300		\$
		Service 2 @ \$900		\$
		ATS - Copied script / Original Scripts @ \$155		\$
		ATS - Copy of Reviewed Scripts @ \$360		\$
		Total:		\$

Approved by: \_\_\_\_\_

\_\_\_\_\_  
M - EA(IE)3

\_\_\_\_\_  
Date

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**HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY**

**Pearson Edexcel GCE October 2020**

Application Number

**RoMM**

Received the sum imprinted

Candidate's Name: \_\_\_\_\_ Centre / Candidate No.: \_\_\_\_\_

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**Pearson Edexcel GCE – October 2020**  
**Notes on Application for Reviews of Marking and Moderation (RoMM) Services**

RoMM Services	Fee per Candidate per Paper / Unit	Application Deadline
Service 1 – Clerical Check <sup>Note 4</sup>	HK\$300	15 January 2021
Service 2 – Post-results Review of Marking <sup>Note 6</sup>	HK\$900	
Access to Scripts (ATS) – Copied Script <sup>Note 7</sup>	HK\$155	
Access to Scripts (ATS) – Reviewed Script <sup>Note 8</sup>	HK\$360	

1. For applying the Post Result Services, Candidates are required to submit their application by sending the completed application form to the HKEAA by email (ie3@hkeaa.edu.hk) by the specified deadline in the above table. Once the form is received, an online payment link will be sent to candidates for settling the fee by credit card.
2. The HKEAA should not be responsible if a candidate is later found ineligible for the RoMM Services applied or whose application is rejected by the Examination Board. The service fees paid are **NOT** refundable nor transferable from one examination to another / a later one or for other purposes.
3. Service 1 – Clerical Check is a check of all clerical procedures which lead to the Examination Board issuing a result. This includes making sure:
  - all parts of the script have been marked;
  - marks have been recorded / added up correctly;
  - special consideration has been applied (where appropriate); and
  - the grade boundaries have been applied accurately.
4. RoMM Service 2P (Priority Review) is only available for the May / June examination series.
5. Service 2 – Post-results Review of Marking is a check that if examiners have marked externally assessed components correctly. This includes the following checks:
  - the clerical check detailed in Service 1; and
  - the review of marking of units / components by a senior examiner.
6. ATS marked online will be returned as an electronic PDF copy which will not have comments on them.
7. ATS – Copied Script: Copied Script is mainly used by candidates to decide whether to go ahead with RoMM Services 1 or 2 requests. Therefore, request for ATS – Copied Script should be made shortly after the release of results.
8. ATS – Reviewed Script: Candidate may request for a copy of the reviewed script when applying for Services 1 or 2. **An additional fee of HK\$360 is levied for each copy of the reviewed script.**
9. The Examination Board aims to have the review of marking outcome within 30 days.
10. There is no guarantee that the outcome of an enquiry can be issued in good time for the candidate to apply for the next examination series or with university places at risk.
11. Candidates' grades or uniform mark scores (UMS) **may go up or down or remain the same.**
12. The RoMM fees will be refunded partially **only** in the following circumstances:
  - RoMM fees will be refunded partially where the RoMM leads to a change in the **overall subject grade** for that candidate; or
  - Where the RoMM leads to a change in the **notional unit grade** for that candidate.
13. Subject to the circumstances stated in point 12,
  - Candidate will receive a refund of \$200 (for Service 1) or \$800 (for Service 2) for each paper / unit. No refund will be made for ATS – Original Script, Copied Script and Reviewed Script.
  - Eligible candidate will receive an application form sent by the HKEAA in due course to apply for the partial refund.