



香港考試及評核局
Hong Kong
Examinations and
Assessment Authority

評核促進學習
Assessment for Learning

HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY
2022 ADVANCED PLACEMENT (AP) EXAMS & AP LATE-TESTING
NOTES TO APPLICANTS

Please read these instructions carefully before completing your registration. The Hong Kong Examinations and Assessment Authority (HKEAA) will not be responsible for incorrect entries which do not comply with these instructions and any unsuccessful registration due to technical and network failure.

1. ELIGIBILITY

Candidates must be born after 31 May 2001 and currently enrolled in high school. Candidates should **NOT** register for the same AP exams at two different schools or test centres.

2. REGISTRATION

The term “applicant” on the registration form refers to the person who accepts the responsibilities for:

- reading and undertaking to abide by the Exam Regulations, ensuring that those connected with the exam are aware of relevant matters;
- entering candidates, ensuring the accuracy of the information supplied, including name, subjects, and any specific needs;
- notifying the candidate of the exam, time and venue;
- receiving all communications regarding the entries made (including e-admission form) and disseminating all such communications to the candidates as effectively as possible.

Applicants should submit their registration online via [the HKEAA International and Professional Examinations Online Services](#) (Online Services) during the specified registration period. For batch registration, applicants, teachers/schools are recommended to use the “pre-filled candidate information” function which allows an upload of a maximum of 30 candidates each time. Before registration, applicants are required to create their own accounts with a valid email address. When filling in candidate’s email address, it should exactly match with the candidate’s “My AP” Account email address. **Uploading of ID documents/images to the registration system is not required.** After successful application and payment, applicants can login their accounts at the Registration Home Page to view their examination entries. The HKEAA will transmit candidates’ registration to College Board after registration deadline. No join code will be sent to candidates.

Registration period:

Test Type	Registration Period
AP Exams (Exam Date: 2 – 13 May 2022)	11 October 2021 – 10 November 2021
AP Late-testing (Exam Date: 17 – 20 May 2022)	

No entry will normally be accepted after the registration period. Applicants are advised to submit their entries as early as possible in order to avoid seat filling up. If under exceptional circumstances a late entry is accepted, extra exam fee per subject and an additional administration fee on top will be charged.

Candidates with disabilities requiring special arrangements should submit their registration to the HKEAA on or before 10 November 2021 and contact the College Board SSD office by email at ssd@info.collegeboard.org or by telephone at (1) 212-713-8333 to get their approval for receiving appropriate accommodations on or before 18 January 2022.

3. EXAM FEES

	Exams to be held in HKEAA premises	Exams to be held in hotel venues
AP Exams	HK\$ 2,033 per subject	HK\$ 2,438 per subject
AP Late-testing	HK\$ 2,710 per subject	HK\$ 3,115 per subject

If the reason for a candidate taking AP late-testing is having timetable clash with: (a) another AP subject; or (b) an HKDSE Examination; or (c) an IB or Cambridge Examination, taking place at the SAME TIME, the examination fee under these “specific” special circumstances is **HK\$2,395 per subject (additional venue fee may apply)**, and the concerned applicants **MUST submit copies of the respective examination registration acknowledgement and payment receipt** as supporting documents.

Candidates who require a **Letter of Certification of Participation** before the issuance of e-admission form may apply at the time of registration. The HKEAA will issue and email the Letter to the candidate’s email address within 14 working days upon receipt of their application. The administration fee of this service is **HK\$450 per letter**. If you need a hardcopy of the Letter, please email to ap@hkeaa.edu.hk and additional courier fee will be required for this service request.

Exam fee payment MUST be completed with the corresponding registration form. If payment of exam fee is not completed, the registration will NOT be proceeded.

Fees paid by an applicant who subsequently withdraws his/her entry, or is absent from the exams, or whose registration is later cancelled will NOT be refunded. Fees are not transferable to another AP test centre, from one exam to another/a later one or used for other purposes.

4. PAYMENT METHOD

Exam fees should be paid in Hong Kong Dollar (HKD) through credit card (MasterCard or VISA) to settle the payment online.

5. EXAMS CHOICE GUIDELINES

Candidates are not required to take an AP course before taking an AP Exams. They may repeat an examination in the subsequent year. All available scores will be reported unless a special request has been made by the candidate to withhold or cancel any particular scores. Candidates may take as many AP Exams as they want, in any combination. Resources on preparing for AP Exams are available at the website of [AP Courses and Exams](#).

Candidates CANNOT take the same subject in AP Exam and/or AP Late-testing in the same year and **register the same AP subject at another test centres** (Calculus AB and Calculus BC are treated as the same subject); otherwise, they must request the test centres to drop the exam before making registration and settling payment with the HKEAA. The HKEAA will not accept exam transfers from/to another test location nor take responsibilities for unsuccessful registration due to double registration.

6. TIMETABLE AND SUBJECTS

The AP exams schedule and available subjects for registration are printed on this document. **Check to avoid timetable clash among subjects entered. Applicants who have registered in the first round of registration in mid-October CANNOT register the same subject, no matter it falls on AP**

Exams or AP Late-testing, and other subjects taking place at the SAME TIME of your registered subjects. In case of timetable clash or double registration, no special timetabling arrangements can be made and candidates will be required to cancel the subjects affected which the fees paid for the subjects that are cancelled will not be refunded.

7. CHANGE OF SUBJECT

Change of subjects before the registration deadline can be accepted subject to the payment of a supplementary fee of \$365 plus the difference in exam fee (if applicable). For subjects which will be held in hotel venues, additional venue fee of \$405 will be levied. Candidates cannot request to change their registered subjects after the registration deadline. Change of the exam date of a same subject from AP Exams to AP Late-testing or vice versa is also considered as change of subject.

8. E-ADMISSION FORM

E-admission form will be available for **applicants** to login and download via [the HKEAA International and Professional Examinations Online Services](#) (Online Services) around two weeks to one month prior to the exam date. **Successful applicants who have not received their e-admission forms less than two weeks before the exam date should contact the HKEAA for assistance.** Candidates should print their e-admission forms on a clean A4 paper to attend the examination at the assigned time/date/venue as specified on their e-admission forms.

9. MY AP ACCOUNT

Candidates are advised to create their “My AP” accounts before the examinations. If they have already signed up a College Board account for SAT® or other College Board programs or registered AP exams at other testing locations, they have to enter the **SAME** candidates’ personal information — especially name, date of birth, sex, mailing address, school code and email address so as to review the registration and access AP scores in the same account. Inconsistent/incomplete information can result in failure or delay in access to exam details and scores.

10. SCORE REPORT

AP Score Reports are provided in July by the College Board to the candidates, the colleges and universities designated by the candidates **only** through “My AP”, and their high schools, if applicable. An AP score report is cumulative and includes grades for all the AP Exams the candidate has ever taken, unless the candidate has requested that one or more scores be withheld from a college or cancelled.

11. PERSONAL DATA

Personal data of applicants/candidates are used by the HKEAA and the Examination Board for delivery of examination and assessment services. Whether you provide the requested personal data is voluntary. However, if you fail to provide all the data, or if any of the data are inaccurate or incomplete, the HKEAA may not be able to accept your entry or provide all or part of the examination and assessment services. The personal data submitted may also be used for:

- (a) assisting tertiary institutions and other government/public organisations in their admissions processes;
- (b) assisting tertiary institutions and other government/public organisations in respect of their requests for information in granting scholarships;
- (c) assisting tertiary institutions and other government/public organisations to confirm the candidates’ eligibility for financial assistance or other forms of subsidization, in which case, the necessary personal data of the candidates may have to be disclosed to the concerned organisations for verification;
- (d) certifying candidates’ examination results in response to legitimate requests;

- (e) processing any refund or payment in relation to the examination;
- (f) conducting educational research and analysis in an anonymous format in which the identities of candidates are not traceable; and
- (g) marketing the services and products of the Examination Board (including examination services, courses, events, publications, and other examination materials or resources) subject to the consent of the applicants/candidates*.

The HKEAA may also transfer the personal data of applicants/candidates to third parties for use for the above purposes or other directly related purposes, including government/public organisations, schools and educational institutions, banks (for processing refund or payment), and service providers providing various administrative or technical services to facilitate the delivery of the examination and assessment services including but not limited to data punching, registration process, dispatch of examination documents, and the capture, disposal or other processing of data.

In compliance with the Personal Data (Privacy) Ordinance, access to all personal data will be made available, on payment of a fee, to anyone who can establish his/her right to be informed of such data as are retained by the HKEAA. Please also note that applicants’/candidates’ personal data/correspondence/other information received by the HKEAA may be transferred to the Examination Board concerned for delivery of examination and assessment services and for any of the abovementioned purposes or other directly related purposes. In general, upon completion of an examination or examination series and all the connecting examination services, the HKEAA will transfer all such data to the Examination Board who will then assume full control of such data. By then, candidates should approach the Examination Board direct for their personal data/information handling policies if necessary.

** If you have given consent but wish to withdraw your consent for your personal data to be used for this purpose, please send a letter of request to the Registration Office.*

Applicants / Candidates should accept that the HKEAA shall not be responsible for any non-performance of duties where such non-performance has been caused by an act of God, labour strike, natural disaster, governmental action or intervention, riot, or any other cause not reasonably foreseeable and beyond the reasonable control of the HKEAA. The HKEAA, including their contractors and subcontractors, shall not be liable to anyone claiming for any damages which are caused by, arising from or otherwise related to the failure of staff members, examination personnel or the examination centres to comply with the examination regulations, policies or procedures.

12. ENQUIRIES

For enquiries on AP Exams payment and registration via HKEAA, please contact the International and Professional Examinations Division of the HKEAA at telephone number: (852) 3628 8731 or email at ap@hkeaa.edu.hk

For enquiries on test scores, please contact the AP Services for Students at telephone number: (1) 212-632-1780 or by AP [Email Contact Form](#).

2022 AP Exams Schedule

2022 AP Exams		
Week 1	AM (Start time: 8:00am)	PM (Start time: 1:00pm)
May 2 (Monday)	<ul style="list-style-type: none"> ◆ Japanese Language and Culture ◆ United States Government and Politics 	<ul style="list-style-type: none"> ◆ Chemistry ◆ Spanish Literature and Culture
May 3 (Tuesday)	<ul style="list-style-type: none"> ◆ Environmental Science 	<ul style="list-style-type: none"> ◆ Psychology
May 4 (Wednesday)	<ul style="list-style-type: none"> ◆ English Literature and Composition 	<ul style="list-style-type: none"> ◆ Comparative Government and Politics ◆ Computer Science A
(May 5) Thursday	<ul style="list-style-type: none"> ◆ Human Geography ◆ Macroeconomics 	<ul style="list-style-type: none"> ◆ Statistics
May 6 (Friday)	<ul style="list-style-type: none"> ◆ European History ◆ United States History 	<ul style="list-style-type: none"> ◆ Art History ◆ Microeconomics

Week 2	AM (Start time: 8:00am)	PM 1 (Start time: 1:00pm)	PM 2 (Start time: 2:45pm)
May 9 (Monday)	<ul style="list-style-type: none"> ◆ Calculus AB ◆ Calculus BC 	<ul style="list-style-type: none"> ◆ Italian Language and Culture 	
May 10 (Tuesday)	<ul style="list-style-type: none"> ◆ English Language and Composition 	<ul style="list-style-type: none"> ◆ Physics C: Mechanics 	<ul style="list-style-type: none"> ◆ Physics C: Electricity and Magnetism
May 11 (Wednesday)	<ul style="list-style-type: none"> ◆ Chinese Language and Culture ◆ Spanish Language and Culture 	<ul style="list-style-type: none"> ◆ Biology 	
May 12 (Thursday)	<ul style="list-style-type: none"> ◆ French Language and Culture ◆ World History 	<ul style="list-style-type: none"> ◆ Physics 1: Algebra-Based 	
May 13 (Friday)	<ul style="list-style-type: none"> ◆ German Language and Culture ◆ Music Theory 	<ul style="list-style-type: none"> ◆ Latin ◆ Physics 2: Algebra Based 	

2022 AP Late-testing		
	AM (Start time: 8:00am)	PM (Start time: 1:00pm)
May 17 (Tuesday)	<ul style="list-style-type: none"> ◆ Environmental Science 	<ul style="list-style-type: none"> ◆ Psychology
May 18 (Wednesday)	<ul style="list-style-type: none"> ◆ Chemistry ◆ Computer Science A ◆ Physics C: Electricity and Magnetism ◆ Statistics ◆ United States History 	<ul style="list-style-type: none"> ◆ Comparative Government and Politics ◆ English Literature and Composition ◆ Macroeconomics ◆ Spanish Literature and Culture
May 19 (Thursday)	<ul style="list-style-type: none"> ◆ Chinese Language and Culture ◆ English Language and Composition ◆ German Language and Culture ◆ Human Geography ◆ Physics 1: Algebra-Based 	<ul style="list-style-type: none"> ◆ Art History ◆ Biology ◆ French Language and Culture ◆ Japanese Language and Culture ◆ Latin ◆ Physics C: Mechanics
May 20 (Friday)	<ul style="list-style-type: none"> ◆ Calculus AB ◆ Calculus BC ◆ Microeconomics ◆ Physics 2: Algebra-Based ◆ Spanish Language and Culture 	<ul style="list-style-type: none"> ◆ European History ◆ Italian Language and Culture ◆ Music Theory ◆ United States Government and Politics ◆ World History: Modern

Remarks:

Starting from 2020, the subjects of 2-D or 3-D Art & Design; Drawing and Computer Science Principles are no longer available at the HKEAA centres.