

## **HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY**

### **Tender Notice**

#### **Provision of Implementation and Support Services for the Online Certification of Examination Results Application System**

1. The Hong Kong Examinations and Assessment Authority ('the Authority') is an independent statutory body, primarily responsible for conducting the Hong Kong Diploma of Secondary Education Examination ('HKDSE'). The Authority also administers over 200 examinations on behalf of a number of overseas examination bodies and overseas/local professional bodies. For more information, please refer to <http://www.hkeaa.edu.hk>.
2. In order to cater the needs of past candidates requesting proof of their examination results, the Authority is providing the service to issue the Certification of Examination Results (i.e. Statement of Results ('SOR'), Certification of Results ('COR') and Certification of Entering/ Participation in an Examination ('COL')) for the following local public examinations/ tests:
  - Hong Kong Diploma of Secondary Education Examination (from 2012 onwards)
  - Hong Kong Certificate of Education Examination ('HKCEE') (from 1974-2011)
  - Hong Kong Higher Level Examination ('HKHLE') (from 1979-1992)
  - Hong Kong Advanced Level Examination ('HKALE') (from 1980-2013)
  - Test of Proficiency in Putonghua ('TPP') (from 1988-2013)
  - Test of Advanced Proficiency in Putonghua ('TAPP') (from 1990-2008)

Currently, the applicants of Certification of Examination Results have to submit applications in person or by post. Upon receiving the application, the issuance of certification document is processed by a computing system, called Statement of Results & Certification Letter Backend System ('the Backend System'). It was launched before Y2K and developed with Microsoft Access.

The Authority intends to appoint a contractor to provide implementation and support services of the Online Certification of Examination Results Application System ('the System') to enable the applicants to apply for certification of Examination Results and make payment online/via mobile payment, and revamp the Statement of Results & Certification Letter Backend System with the appropriate IT technologies in order to streamline the operational workflow.

3. Interested parties shall fill in the ‘Tender Document Request Form’ and reply by email to [tender\\_notice@hkeaa.edu.hk](mailto:tender_notice@hkeaa.edu.hk).  
Softcopy of the tender document will be sent to your designated email address afterwards.  
For enquiry, please email to or call the below Contact Person
  
4. For tender submission, kindly submit in-person at the following address on or before the tender closing date and time (**12:00 noon, 16 February 2023**).  
  
The Counter, the Hong Kong Examinations and Assessment Authority  
13/F Southorn Centre, 130 Hennessy Road  
Wanchai, Hong Kong  
Contact person: Ms. Angela Leung  
Tel: 3628 8267  
E-mail: [lwyleung@hkeaa.edu.hk](mailto:lwyleung@hkeaa.edu.hk)
  
5. Late proposals will not be considered. The Authority is not bound to accept any proposal and reserves the right to reject any application.

To Hong Kong Examinations and Assessment Authority

### Tender Document Request Form

Please dispatch a copy of the following document to our representative as indicated.

<b>Document</b>	<b>Provision of Implementation and Support Services for the Online Certification of Examination Results Application System Tender Reference: (1) in T578</b>
<b>Company Name</b>	
<b>Company Address</b>	
<b>Company Contact (Name, Phone, E-Mail)</b>	

- 1 I/We now request to have a copy of the above document, together with any other information in whatever format received subsequently, for and only for the purpose of the Authority's request for tender exercise.
- 2 All information requested shall be treated as confidential and in no case disseminated to a third party beyond the purpose of the Authority's current tendering exercise.
- 3 I/We shall be fully responsible for the information collected.

<b>Company Chop</b>	<b>Authorized Signature with Name and Post Title</b>
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(For HKEAA use only)

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