

Phone: 3628 8989

Ref: DSE/CR 3/2016

11 January 2016

To: Principals of schools concerned

Dear Principal

**Hong Kong Diploma of Secondary Education Examination (HKDSE) 2016
Release of Results for Category C Subjects (Other Languages - November 2015 Series)**

1. The results for Category C subjects (Other Languages – November 2015 Series) of the 2016 HKDSE will be released on **Monday, 18 January 2016**. School principals are requested to send a member of staff to collect the following documents during office hours (8:30 am - 5:00 pm) at the HKEAA Southorn Centre office (**Address: 12/F, Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong**):
 - (1) Results Notices;
 - (2) Application Form for Rechecking and Remarking (Form DSE03);
 - (3) Payment Record Form for Applications for Rechecking and Remarking. } (specimens in *Annexes 1 and 2*)

Record of examination results

2. The Results Notices should be distributed to the candidates concerned as soon as possible after they are collected.
3. The performance of candidates in the Category C Other Language subjects is recorded as follows:
 - (1) The Category C Other Language subjects of French, German, Hindi, Japanese, Spanish and Urdu are examined on Advanced Subsidiary (AS) level question papers from Cambridge International Examinations (CIE). Achievements in these subjects will be reported in five grades: **a(a)**, **b(b)**, **c(c)**, **d(d)**, **e(e)**, with grade **a** being the highest and grade **e** being the lowest. A separate speaking endorsement grade (**With Distinction / Merit / Pass in Speaking**) will be reported for candidates who satisfy the conditions as stated in the syllabus. Achievement below ‘**Pass in Speaking**’ is not recorded.
 - (2) Achievements below grade **e** are designated as **UNGR**; absence is indicated by **ABS** while disqualification from the examination is indicated by **DISQ**. A candidate who is absent from one of the papers will be recorded as absent from the subject. Achievements below grade **e**, absence and disqualification will not be recorded on the certificate.

Applications for Rechecking and Remarking

4. **Candidates may apply for “rechecking” and/or “remarking” (i.e. rechecking and remarking) for up to a total of four subjects** in the 2016 HKDSE, including Category A, Category B and Category C subjects (the results of Category A and Category B subjects will tentatively be released on 13 July 2016). Requests for “rechecking” and/or “remarking” for more than four subjects may be considered if there are extenuating circumstances and are supported by documentary evidence. Such requests must be submitted within the application period for rechecking and remarking.

5. Rechecking and remarking for Category C Other Language subjects will be handled by CIE in accordance with their standard procedures. Candidates may apply for rechecking or remarking for all written papers but rechecking for the speaking papers only (i.e. remarking is not applicable to all speaking papers).
6. Applications for “rechecking” and/or “remarking” for Category C subjects (Other Languages – November 2015 Series) from school candidates will be accepted provided that they are submitted in accordance with the following procedures:
 - (1) Schools should submit the applications from their candidates using Form DSE03 (specimen in *Annex 1*) to the HKEAA **on or before Saturday, 23 January 2016**;
 - (2) Photocopies of the candidates’ Results Notices should be attached to the application form;
 - (3) Once a candidate has submitted an application for “rechecking” and/or “remarking” for a subject, a subsequent request to change from “rechecking” to “remarking” or vice versa will **not** be entertained.
 - (4) The rechecking and remarking fees of Category C subjects are as follows:

Rechecking	Remarking
\$193 (per subject)	\$771 (per subject, excluding Speaking)

The fees should be collected from the candidates concerned by schools (either in cash or by a crossed cheque made payable to the Hong Kong Examinations and Assessment Authority) and submitted to the HKEAA together with the application form and the payment record form (specimen in *Annex 2*). If the rechecking / remarking leads to a grade change, the fee will be refunded to the candidate.

7. The outcome of rechecking and remarking will be released to school candidates via schools **in late March 2016**. Schools will receive the results letters by post.

Appeal Review

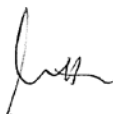
8. Appeal review of examination irregularities and the process of rechecking and remarking for Category C Other Language subjects will be handled by CIE in accordance with their standard procedures. Details of applications are given on pages 9 – 10 of the “Instructions to Candidates for Category C Other Language Subjects” issued to candidates in September 2015.

Principals are requested to remind their students that all appeal review applications should be submitted in writing to the HKEAA on or before the closing date:

Type of Appeal Review	Application closing date
Examination irregularities	23 January 2016
Process of rechecking and remarking	5 days after the release of the rechecking and remarking results

9. Principals are requested to inform their teachers and candidates concerned of the arrangements stated in this letter.
10. In case of enquiries, please contact us on 3628 8860.

Yours sincerely,



Margaret Hui (Ms)
General Manager
School Examinations and Assessment Division

DSE

School Code

COLLECTION SLIP

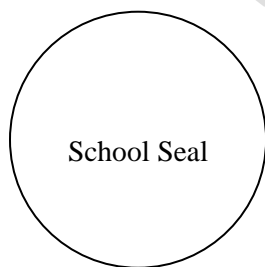
(Documents to be collected on **Monday, 18 January 2016**)

To : General Manager, School Examinations and Assessment Division, HKEAA

HONG KONG DIPLOMA OF SECONDRY EDUCATION EXAMINATION (HKDSE) 2016 Release of Results for Category C Subjects (Other Languages – November 2015 Series)

Please allow the bearer, Mr / Mrs / Ms _____ to collect for my school the following documents:

1. Results Notices
2. Application forms for Rechecking and Remarking (Form DSE03)
3. Payment Record Form for Applications for Rechecking and Remarking



Signature of Principal: _____

Name of School: _____

日期
Date: _____

(Office Hours : 8:30 am – 5:00 pm)

(12/F, Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong)

學校名稱
 Name of School : _____

個案編號 (由考評局 填寫) Case Number (For HKEAA use)	考生編號 Candidate Number	考生姓名 Name of Candidate	考生電話 Candidate's Telephone Number	申請覆核的科目 Subject(s) to be rechecked / remarked			
				覆核類別* Type		科目名稱 Subject Name	考獲等級 Grade awarded in 2016 HKDSE
				重閱答卷 (全科不包括口試) Remarking (For Subject excluding Speaking)	積分覆核 (全科) Rechecking (For Subject)		
S							
S							

*請在此欄加上「✓」號，用以表示選擇覆核的類別。

Please put a "✓" in the appropriate boxes in order to indicate their choice of Type of Rechecking / Remarking.

- 注意事項：
1. 此表格必須由**校長簽署**，並於**2016年1月23日或以前**交回考評局修頓中心辦事處(地址：香港灣仔軒尼詩道130號修頓中心12樓)。
 2. 丙類(其他語言)科目的覆核成績申請將由英國劍橋國際考試部按其既定的覆核成績程序處理。
 3. 如申請人曾更改通訊地址，並跟准考證上所列不符，請在表格背頁填上新地址。

- Notes :
1. This form must be **signed by the Principal** and returned to the HKEAA Southorn Centre office (Address:12/F, Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong) **on or before 23 January 2016**.
 2. For Category C (Other Languages) subjects, all applications for rechecking / remarking will be handled by Cambridge International Examinations (CIE) in accordance with their standard procedures.
 3. Applicants who have changed their correspondence address which is different from the one printed on the Admission Form should write their new address on the reverse side of this form.

學校名稱
Name of School :

學校編號
School Code:

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校長簽署
Signature of Principal:

日期
Date:

考生更改通訊地址
CHANGE OF CORRESPONDENCE ADDRESS

考生編號 Candidate No.	考生姓名 Name of Candidate	新通訊地址 (請用英文正楷填寫) New Address (in BLOCK letter)

丙類(其他語言)科目 Category C (Other Languages) Subjects

覆核考試成績繳費紀錄表 Payment Record of Fees for Applications for Rechecking and Remarking

第 _____ 頁，共 _____ 頁
Sheet _____ of _____

學校填寫此表後，請連同填妥的覆核成績申請表及覆核成績費用，於2016年1月23日或以前交回考評局修頓中心辦事處(地址：香港灣仔軒尼詩道130號修頓中心12樓)。

This record form should be completed and returned to the HKEAA Southorn Centre office (Address:12/F, Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong) together with the completed Rechecking and Remarking application forms and fees **on or before 23 January 2016.**

學校名稱
Name of School : _____

學校編號
School Code:

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考生編號 Candidate No.	考生姓名 Name of Candidate	申請重閱答卷科數 (全科不包括口試) No. of subjects for Remarking (For subject excluding Speaking)	申請積分覆核科數 (全科) No. of subjects for Rechecking (For subject)	繳費方法 Payment Method		金額 Amount (HK\$)
		法語/德語/印地語/ 日語/西班牙語/烏爾都語 French/German/Hindi/ Japanese/Spanish/Urdu	法語/德語/印地語/ 日語/西班牙語/烏爾都語 French/German/Hindi/ Japanese/Spanish/Urdu	支票號碼 Cheque No.	*現金 Cash	
		\$771@	\$193@			
此頁申請覆核科目總數 No. of Subjects on this sheet:				此頁金額 Sub-total:		
# 申請覆核科目總數 Total No. of Subjects:				# 總金額 Total Amount:		
PLU						
881				889		

* 如以現金繳付費用，請在現金欄內加上「√」號。 Please put a "√" under the cash column if payment is made in cash.

請在最後一頁填寫總數。 Total amount to be entered on the last sheet only.

考評局用 FOR OFFICE USE

The above applications have been accepted.

Signature: _____
GM-SEA/SM-EA/M-EA/SO-EA

Date: _____

Hong Kong Examinations and Assessment Authority – Finance Division		
Cash		Total:
Cheque		
Received on:		