

Tel.: 3628 8860  
Ref.: DSE/OP26

8 June 2012

Dear Principal,

**Hong Kong Diploma of Secondary Education (HKDSE) Examination  
Important post-examination events for the 2012 Examination and  
June Registration for the 2013 Examination**

Following the smooth conduct of the 2012 HKDSE Examination, we would like to draw your attention to the important events regarding the post-examination activities. Two new systems of the HKDSE Examination Online Services will be launched in July 2012 to enable schools to download the school results data files and submit online applications for rechecking and remarking for their candidates.

**Release of Results**

The results for Categories A, B and C (Other Languages – June 2012 Series) subjects of the 2012 HKDSE Examination will be released on Friday, 20 July 2012. On that day, schools will collect the Results Notices from the HKEAA Wanchai Office for their candidates and a password slip. The password is for decryption of the school results data file to be downloaded from the **Results Dissemination (RD) System** from 7:00 am on 20 July 2012 onwards. A document describing the format of the school results data file will be available from the **Examination Results** function menu of the HKDSE Examination Online Services from 16 June 2012. For schools using the WebSAMS, the same password will be used to access the HKDSE examination results on that platform.

**Rechecking and Remarking**

Applications for rechecking and/or remarking for Categories A, B and C (Other Languages – June 2012 Series) subjects will be accepted from 20 to 25 July 2012. During the application period, schools are requested to submit all the applications from their candidates via the **Rechecking and Remarking Application (RRA) System**. Tentatively, the results of rechecking and remarking are scheduled to be released on Monday, 20 August 2012.

Schools will be informed of the detailed arrangements regarding the release of results and rechecking and remarking applications via a school circular around early July.

## **2013 HKDSE Examination – June Registration and Application for Special Examination Arrangements**

The registration for the Category C subjects (Other Languages – November 2012 Series) of the 2013 HKDSE Examination will be accepted from 25 June to 13 July 2012. Similar to last year, schools have to submit their students' subject entries for the Examination via the online Registration System during the registration period. At the same time, applications for special examination arrangements (SEA) for SEN students will also be accepted during 25 June to 13 July 2012. Schools should submit the applications via the SEA Online Services for those sitting the Category C November 2012 Series examinations only. The main round of SEA applications for Category A subjects for 2013 and 2014 examinations as well as Category C June 2013 Series examinations will be invited in September 2012.

Details of the application procedures will be promulgated in the school circulars in mid-June 2012.

### **Support for schools**

To familiarise schools in using the two new post-examination related systems, namely **RD System and RRA System** and to provide school users with a refresher training on the Registration System and SEA Online Services, the following activities will be organised for schools in June 2012:

#### **(a) School briefing**

School principals or nominees and School Examination Officers (SEO) are cordially invited to attend the briefing session to be held on **26 June 2012** (see **Annex 1**). The briefing will consist of **two** parts: the first part<sup>#</sup> will cover the administrative arrangements and system workflow about the release of results and rechecking and remarking while the second part will introduce the application procedures for the June 2012 Registration and the special examination arrangements for Category C examinations. All the presentation materials will be uploaded to the HKEAA website and the HKDSE Examination Online Services for schools' reference after 26 June 2012. Schools who are interested in the June Registration and SEA Application may attend the second part which will be conducted after the first part at around 3:40 pm on the same day.

(<sup>#</sup>*The contents of the first part are identical with those presented in the WebSAMS Seminar organised by EDB on 6 June 2012. The presentation material of that seminar will be uploaded to the Examination Results function menu of the HKDSE Examination Online Services from 16 June 2012.*)

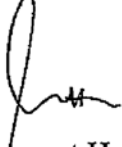
To facilitate our logistics arrangement, please sign up for the briefing at [http://esurvey.hkeaa.edu.hk/26June Briefing](http://esurvey.hkeaa.edu.hk/26June_Briefing) on or before 20 June 2012.

**(b) Hands-on Workshop on June Registration and SEA Application (optional)**

School Examination Officers (SEO) and SEA Application Officers are invited to join a one-hour workshop on **20 June 2012** in order to get familiar with the Registration System and the SEA Online Services for the upcoming June Registration. **As there is no major change to the workflow of registration and SEA application, experienced SEO/SEA Application Officers who are familiar with the online procedures need not attend the workshop.** New SEOs/SEA Application Officers are encouraged to enroll for the workshop on a first-come-first-served basis. Please register with the HKEAA technical hotline (3628 8333) between 11 and 18 June 2012. Details are provided in **Annex 2**.

Thank you for your continuous support and collaboration in the administration of the HKDSE Examination. We look forward to meeting you and your teachers at the above events. In case you have any queries, please contact our Public Examinations Information Centre on 3628 8860.

Yours sincerely,



Margaret Hui (Ms)

General Manager, School Examinations and Assessment Division

To: Principals of schools participating in 2012 & 2013 HKDSE Examinations

**Hong Kong Diploma of Secondary Education Examination**  
**Briefing for schools on the Release of Results, Application for Rechecking and**  
**Remarking, June Registration and Application for Special Examination Arrangements**

<b>Date/Time</b>	<b>Venue</b>	<b>Language Medium</b>
<b>26 June 2012</b> 2:30 – 5:00 pm	<b>EDB Kowloon Tong Education Services Centre</b> Lecture Theatre, 4/F, West Block, EDB Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon	Cantonese

**Rundown:**

- 2:20 – 2:30 pm Registration for **Part 1**
- 2:30 – 3:30 pm 2012 HKDSE Examination results, application for rechecking and remarking, and appeal review:
- ◆ important administrative arrangements
  - ◆ application procedures for rechecking and remarking and appeal review
  - ◆ demonstration of key functions of the Results Release Online Service and data file extraction in WebSAMS
  - ◆ demonstration of key functions of Rechecking and Remarking Application Online Service
- Q&A Session
- 3:30 – 3:40 pm Break & Registration for **Part 2**
- 3:40 – 4:30 pm June Registration for the 2013 HKDSE Examination:
- ◆ important administrative arrangements
  - ◆ procedures for registration using the WebSAMS
  - ◆ demonstration of the key functions of the Registration Online Service
- Q&A Session
- 4:30 – 5:00 pm Special Examination Arrangements (SEA) for the Category C November 2012 Series of the 2013 HKDSE Examination and the enhancements to SEA Online Services
- Q&A Session

**Target**

**Participants:**

- (i) Principal or nominee;
- (ii) Teacher or staff member who will serve as School Examination Officer (SEO) to handle the release of results and registration matters of the HKDSE Examination; and
- (iii) Teacher or staff member who will serve as Special Examination Arrangements (SEA) Application Officer to apply for SEA on behalf of students with special needs in the HKDSE Examination.

Due to limited seating capacity, schools are requested to sign up for the briefing at [http://esurvey.hkeaa.edu.hk/26June\\_Briefing](http://esurvey.hkeaa.edu.hk/26June_Briefing) on or before Wednesday, 20 June 2012.

*Note: No confirmation will be sent to successful registrants unless any briefing session is over-subscribed due to limited seating capacity.*

**Hong Kong Diploma of Secondary Education Examination 2013  
Hands-on Workshops for the Registration and  
the Special Examination Arrangements Online Services**

To support teachers/staff members of schools in entering their students for the HKDSE Examination including application for Special Examination Arrangements (SEA) via the online services, an induction workshop for new school users has been arranged. Participants will be guided to walk through the system functions during the session.

The details of the one-hour workshop are provided as follows:

<b>Date/Time</b>	<b>Venue</b>	<b>Language Medium</b>
<b>20 June 2012 4:30 – 5:30 pm</b>	<b>Lai King Assessment Centre</b> Estate School 1, Lai King Estate, Kwai Chung, NT	Cantonese

**Target Participants:** Principal or teacher/staff member who will serve as School Examination Officers or SEA Application Officers.

*[Remarks: As there is no major change to the workflow of registration and SEA application, SEO/SEA Application Officers who have prior experience in using the systems or are familiar with the online procedures need not attend the workshop unless they want to acquire hands-on refresher training]*

Please call the technical hotline (3628 8333) between 11 June and 18 June 2012 for enrollment.

*Technical hotline office hours:*

*Monday to Friday: 9:00 am – 6:00 pm*  
*Saturday: 9:00 am – 1:00 pm*