

本局檔號：DSE/CR 3/2022

香港中學文憑考試
2021/2022 年度考試通告第三號
領取 2021 年考試證書

- 一. 請各與考學校委派職員於 **2021 年 10 月 18 日至 22 日** 期間，於辦公時間（星期一至五：上午 8 時 30 分至下午 5 時 30 分）攜同填妥本函附夾的領取單到本局修頓中心辦事處（地址：香港灣仔軒尼詩道 130 號修頓中心 12 樓）領取 2021 年香港中學文憑考試證書。
- 二. 證書依考生註冊編號次序排列，全試缺席或全部科目成績屬「不予評級」(Unclassified)／「未達標」(Unattained)／「未獲級別」(Ungraded)的考生不獲頒發證書。
- 三. 為方便校方記錄證書的派發情況，本局會為各校提供一份電腦印製的文件，內依考生註冊編號次序列出考生資料（**樣本一**），文件將連同證書交予校方。考生在領取證書時應在該文件上填上其證書的編號並在適當位置簽收。該文件由校方保存，不必交回本局。
- 四. 請校方盡早派發證書予考生，並通知各考生核對其證書上的個人資料（包括中、英文姓名及身分證明文件號碼）。如需作出更正，考生應盡早將證書及已填妥的申請更正表格（**樣本二**）交回本局辦事處處理。如委託他人辦理，受託人須提交考生的身分證明文件副本。凡於 2021 年 12 月 31 日或以前提出的更正申請，本局不收費；於 2022 年 1 月 1 日至 2022 年 3 月 31 日之間提出的更正申請，考生須繳交費用港幣 268 元。2022 年 3 月 31 日後，本局不接納更改證書上個人資料的申請。
- 五. 考生如遺失證書或要求在 2022 年 3 月 31 日以後更改個人資料，可向本局申請成績證明書。申請成績證明書的費用現時為每張港幣 520 元。
- 六. 如有考生未回校領取證書，學校須於領取下年度（即 2022 年）證書時將仍未認領的 2021 年證書交還本局。
- 七. 如有查詢，請聯絡陳靜霞小姐（電話：3628 8911）。

學校考試及評核主管 許婉清

2021 年 10 月 13 日

致：各與考學校校長

學校編號
School Code

領取單

COLLECTION SLIP

(請於 2021 年 10 月 18 日至 22 日到考評局領取香港中學文憑考試證書)
(Certificates to be collected **between 18 and 22 October 2021**)

致：香港考試及評核局學校考試及評核部經理
To: Manager, School Examinations & Assessment Division, HKEAA

2021 年香港中學文憑考試 HONG KONG DIPLOMA OF SECONDARY EDUCATION EXAMINATION 2021

請將本校下列各項文件交給
Please allow the bearer, Mr / Mrs / Ms
school the following documents:

先生／女士帶回：
to collect for my

_____ 2021 年香港中學文憑考試證書
certificates for the 2021 Hong Kong Diploma of Secondary Education Examination

校印
School Seal

校長簽署
Signature of Principal:

學校名稱
Name of School:

日期
Date:

辦公時間：星期一至五：上午 8 時 30 分至下午 5 時 30 分

Office Hours: Monday to Friday: 8:30 am – 5:30 pm

地址：香港灣仔軒尼詩道 130 號修頓中心 12 樓

Address: 12/F, Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong

Acknowledgement of Receipt of Certificates

樣本一
SPECIMEN 1

SCHOOL CODE: 30999

SCHOOL NAME: ABC College

REF.	CAND NO.	CAND NAME	CERTIFICATE SERIAL NO.	SIGNATURE	DATE OF RECEIPT
6A01	21XXXXX81	CHAN	-----	-----	-----
6A02	21XXXXX89	CHAU	-----	-----	-----
6A03	21XXXXX44	CHEN	-----	-----	-----
6A04	21XXXXX01	CHEN	-----	-----	-----
6A05	21XXXXX15	CHENG	-----	-----	-----
6A06	21XXXXX57	CHENG	-----	-----	-----
6A07	21XXXXX93	CHIU	-----	-----	-----
6A08	21XXXXX83	KWOK	-----	-----	-----
6A09	21XXXXX54	KWOK	-----	-----	-----
6A10	21XXXXX26	LEUNG	-----	-----	-----
6A11	21XXXXX03	LIU	-----	-----	-----
6A12	21XXXXX32	LOONG	-----	-----	-----
6A13	21XXXXX63	PO	-----	-----	-----
6A14	21XXXXX23	SO	-----	-----	-----
6A15	21XXXXX70	WONG	-----	-----	-----
6A16	21XXXXX93	CHEUNG	-----	-----	-----
6A17	21XXXXX56	CHEUNG	-----	-----	-----
6A18	21XXXXX65	CHEUNG	-----	-----	-----
6A19	21XXXXX35	CHOY	-----	-----	-----
6A20	21XXXXX94	HO	-----	-----	-----
6A21	21XXXXX98	KWAN	-----	-----	-----
6A22	21XXXXX09	LAI	-----	-----	-----
6A23	21XXXXX56	LEUNG	-----	-----	-----
6A24	21XXXXX39	LI	-----	-----	-----
6A25	21XXXXX19	WONG	-----	-----	-----

To: Manager, School Examinations and Assessment Division
 Hong Kong Examinations and Assessment Authority
 12/F, Southorn Centre
 130 Hennessy Road, Wan Chai
 Hong Kong

Hong Kong Diploma of Secondary Education Examination 2021
Request for Amendment of Personal Data on the Certificate
 (Amendment requests will NOT be accepted after 31 March 2022)

1. I found the following error(s) in respect of my personal particulars on the 2021 HKDSE certificate:
 (Please '√' as appropriate)

Name in English

Identification Document No.

Name in Chinese

Points to Note

- (1) *The original certificate must be returned.*
 (2) *Applicants are required to produce their identification document for inspection. If the application is submitted through an authorised person, a copy of the applicant's identification document should be produced for verification against the data listed below.*
 (3) *Amendment of personal data on the certificate will be made by the Authority free of charge if the request is received on or before 31 December 2021. For requests made between 1 January 2022 and 31 March 2022, a fee of \$268 will be charged. No amendment of personal data on the certificate will be accepted after 31 March 2022.*

2. I enclose my original certificate. Please make the following amendment(s) :

	Error Detected	Correct Information (in BLOCK Letters)
Name in English		
Name in Chinese		
Identification Document No.		

Address: _____

Signature: _____

Name : _____
 (in BLOCK letters)

Tel. No.: _____

Date : _____ Candidate No. : _____

For office use

Handled by _____

Checked by _____



HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY

HKDSE 2021 – Amendment of personal data on the certificate

DSE

The applicant will be notified of the date for the collection of the amended certificate
around two weeks after the submission of the form.