

本局檔號：DSE/CR 3/2021

香港中學文憑考試
2020/2021 年度考試通告第五號
領取 2020 年考試證書

- 一. 請各與考學校委派職員於 **2020 年 10 月 19 日至 23 日期間**，於辦公時間（星期一至五：上午 8 時 30 分至下午 5 時 30 分）攜同填妥本函附夾的領取單到本局修頓中心辦事處（地址：香港灣仔軒尼詩道 130 號修頓中心 12 樓）領取 2020 年香港中學文憑考試證書。
- 二. 證書依考生註冊編號次序排列，全試缺席或全部科目成績屬「不予評級」(Unclassified)／「未達標」(Unattained)／「未獲級別」(Ungraded)的考生不獲頒發證書。
- 三. 為方便校方記錄證書的派發情況，本局會為各校提供一份電腦印製的文件，內依考生註冊編號次序列出考生資料（**樣本一**），文件將連同證書交予校方。考生在領取證書時應在該文件上填上其證書的編號並在適當位置簽收。該文件由校方保存，不必交回本局。
- 四. 請校方盡早派發證書予考生，並通知各考生核對其證書上的個人資料（包括中、英文姓名及身分證明文件號碼）。如需作出更正，考生應盡早將證書及已填妥的申請更正表格（**樣本二**）交回本局辦事處處理。如委託他人辦理，受託人須提交考生的身分證明文件副本。凡於 2020 年 12 月 31 日或以前提出的更正申請，本局不收費用；於 2021 年 1 月 1 日至 2021 年 3 月 31 日之間提出的更正申請，考生須繳交費用港幣 268 元。2021 年 3 月 31 日後，本局不接納更改證書上個人資料的申請。
- 五. 考生如遺失證書或要求在 2021 年 3 月 31 日以後更改個人資料，可向本局申請成績證明書。申請成績證明書的費用現時為每張港幣 510 元。
- 六. 如有考生未回校領取證書，學校須於領取下年度（即 2021 年）證書時將仍未認領的 2020 年證書交還本局。
- 七. 如有查詢，請聯絡陳靜霞小姐（電話：3628 8911）。

學校考試及評核主管 許婉清

2020 年 10 月 14 日

致：各與考學校校長

學校編號
School Code

領取單 COLLECTION SLIP

(請於 2020 年 10 月 19 日至 23 日到考评局領取香港中學文憑考試證書)
(Certificates to be collected **between 19 and 23 October 2020**)

致：香港考試及評核局學校考試及評核部經理
To: Manager, School Examinations & Assessment Division, HKEAA

2020 年香港中學文憑考試 HONG KONG DIPLOMA OF SECONDARY EDUCATION EXAMINATION 2020

請將本校下列各項文件交給
Please allow the bearer, Mr / Mrs / Ms
school the following documents:

先生／女士帶回：
to collect for my

_____ 2020 年香港中學文憑考試證書
certificates for the 2020 Hong Kong Diploma of Secondary Education Examination



校長簽署
Signature of Principal: _____

學校名稱
Name of School: _____

日期
Date: _____

辦公時間：星期一至五：上午 8 時 30 分至下午 5 時 30 分

Office Hours: Monday to Friday: 8:30 am – 5:30 pm

地址：香港灣仔軒尼詩道 130 號修頓中心 12 樓

Address: 12/F, Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong

Acknowledgement of Receipt of Certificates

樣本一
SPECIMEN 1

SCHOOL CODE: 30999

SCHOOL NAME: ABC College

REF.	CAND NO.	CAND NAME	CERTIFICATE SERIAL NO.	SIGNATURE	DATE OF RECEIPT
6A01	20XXXX184	CHAN	-----	-----	-----
6A02	20XXXX509	CHAN	-----	-----	-----
6A03	20XXXX707	CHENG	-----	-----	-----
6A04	20XXXX453	HO	-----	-----	-----
6A05	20XXXX851	LEUNG	-----	-----	-----
6A06	20XXXX093	LEUNG	-----	-----	-----
6A07	20XXXX788	LI	-----	-----	-----
6A08	20XXXX476	MA	-----	-----	-----
6A09	20XXXX181	SO	-----	-----	-----
6A10	20XXXX120	SUM	-----	-----	-----
6A11	20XXXX862	TAM	-----	-----	-----
6A12	20XXXX773	TANG	-----	-----	-----
6A13	20XXXX212	TONG	-----	-----	-----
6A14	20XXXX612	WONG	-----	-----	-----
6A15	20XXXX771	WONG	-----	-----	-----
6A16	20XXXX836	WONG	-----	-----	-----
6A17	20XXXX081	YAM	-----	-----	-----
6A18	20XXXX822	YEH	-----	-----	-----
6A19	20XXXX634	YEUNG	-----	-----	-----
6A20	20XXXX271	YIM	-----	-----	-----
6A21	20XXXX969	CHAN	-----	-----	-----
6A22	20XXXX673	CHOW	-----	-----	-----
6A23	20XXXX562	CHU	-----	-----	-----
6A24	20XXXX089	CHUNG	-----	-----	-----
6A25	20XXXX974	LAM	-----	-----	-----

To: Manager, School Examinations and Assessment Division
 Hong Kong Examinations and Assessment Authority
 12/F, Southorn Centre
 130 Hennessy Road, Wan Chai
 Hong Kong

Hong Kong Diploma of Secondary Education Examination 2020
Request for Amendment of Personal Data on the Certificate
 (Amendment requests will NOT be accepted after 31 March 2021)

1. I found the following error(s) in respect of my personal particulars on the 2020 HKDSE certificate:
 (Please '√' as appropriate)

Name in English

Identification Document No.

Name in Chinese

Points to Note

- (1) *The original certificate must be returned.*
 (2) *Applicants are required to produce their identification document for inspection. If the application is submitted through an authorised person, a copy of the applicant's identification document should be produced for verification against the data listed below.*
 (3) *Amendment of personal data on the certificate will be made by the Authority free of charge if the request is received on or before 31 December 2020. For requests made between 1 January 2021 and 31 March 2021, a fee of \$268 will be charged. No amendment of personal data on the certificate will be accepted after 31 March 2021.*

2. I enclose my original certificate. Please make the following amendment(s) :

	Error Detected	Correct Information (in BLOCK Letters)
Name in English		
Name in Chinese		
Identification Document No.		

Address: _____

Signature: _____
 Name : _____
 (in BLOCK letters)

Tel. No.: _____

Date : _____ Candidate No. : _____

For office use

Handled by _____

Checked by _____



HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY

HKDSE 2020 – Amendment of personal data on the certificate

DSE

The applicant will be notified of the date for the collection of the amended certificate
around two weeks after the submission of the form.