

本局檔號: DSE/CR 3/2017

香港中學文憑考試 2016/2017 年度考試通告第四號 領取 2016 年考試證書

- 一. 請各與考學校委派職員於 2016 年 10 月 24 日至 28 日期間,於辦公時間(星期一至五:上午 8 時 30 分至下午 5 時)攜同填妥本函附夾的領取單到本局修頓中心辦事處(地址:香港灣仔軒尼詩道 130 號修頓中心 12 樓)領取 2016 年香港中學文憑考試證書。
- 二. 證書依考生註冊編號次序排列,全試缺席或全部科目成績屬「不予評級」 (Unclassified) /「未達標」(Unattained) /「未獲級別」(Ungraded) 的考生不 獲頒發證書。
- 三. 為方便校方記錄證書的派發情況,本局會為各校提供一份電腦印製的文件, 內依考生註冊編號次序列出考生資料(*樣本一*),文件將連同證書交予校方。 考生在領取證書時應在該文件上填上其證書的編號並在適當位置簽收。該文 件由校方保存,不必交回本局。
- 四. 請校方盡早派發證書予考生,並通知各考生核對其證書上的個人資料(包括中、英文姓名及香港身分證號碼)。如需作出更正,考生應盡早將證書及已填妥的申請更正表格(*樣本*一)交回本局辦事處處理。如委託他人辦理,受託人須提交考生的身分證副本。凡於 2016 年 12 月 31 日或以前提出的更正申請,本局不收費用;於 2017 年 1 月 1 日至 2017 年 3 月 31 日之間提出的更正申請,考生須繳交費用港幣 231 元。2017 年 3 月 31 日後,本局不接納更改證書上個人資料的申請。
- 五. 考生如遺失證書或要求在 2017 年 3 月 31 日以後更改個人資料,可向本局申請成績證明書。申請成績證明書的費用現時為每張港幣 453 元。
- 六. 如有考生未回校領取證書,學校須於領取下年度(即 2017 年)證書時將仍未 認領的 2016 年證書交還本局。
- 七. 如有查詢,請聯絡鄭瀚婷小姐(電話:3628 8932)。

學校考試及評核部總經理 許婉清

2016年10月17日

致: 各與考學校校長



MGRD0320F [00001]

HKDSE 2016

Acknowledgement of Receipt of Certificates

DATE: 03/10/2016 16:37 PAGE: 1 OF 6

> 樣本一 SPECIMEN 1

| (| CERTIFICATE SERIAL NO. | SIGNATURE | DATE OF RECEIPT |
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SCHOOL NAME: ABC College

| REF. | CAND NO. | CAND NAME |
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| 6A02 | 16 192 | CHAN HOI |
| 6A03 | 16 781 | CHENG HO |
| 6A04 | 16 923 | CHEUNG CHA |
| 6A05 | 16 604 | CHOW PO |
| 6A06 | 16 404 | FOO WIN |
| 6А07 | 16 971 | LAM KA |
| 6A08 | 16 341 | LAU SIN |
| 6A09 | 16 300 | LLYI |
| 6A10 | 16 318 | LIN JIA |
| 6A11 | 16 660 | NG KA |
| 6A12 | 16 355 | TAM CHU |
| 6A13 | 16 216 | TAM KU |
| 6A14 | 16 256 | TSANG HO |
| 6A15 | 16 579 | WONG CHU |
| 6A17 | 16 741 | NG CHU |
| 6A18 | 16 852 | WU HU |
| 6A19 | 16 748 | YUEN JA |
| 6A20 | 16 418 | YUEN THE |
| 6A21 | 16 131 | CHAN ME |
| 6A22 | 16 908 | CHENG HO |
| 6A23 | 16 152 | HUEN TSZ |
| 6A24 | 16 421 | KWOK HIU |
| 6A25 | 16 307 | LEUNG HE |
| 6A26 | 16 804 | LEUNG HI |

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To: Manager, School Examinations and Assessment Division Hong Kong Examinations and Assessment Authority 12/F, Southorn Centre 130 Hennessy Road, Wan Chai Hong Kong

樣本二 SPECIMEN 2

Hong Kong Diploma of Secondary Education Examination 2016 Request for Amendment of Personal Data on the Certificate

(Amendment requests will NOT be accepted after 31 March 2017)

| I found the following error(s) in (Please '√' as appropriate) | n respect of my personal particu | lars on the 2016 HKDSE certificate: | | | |
|---|----------------------------------|---|--|--|--|
| Name i | in English | Hong Kong ID Card No. | | | |
| Name i | in Chinese | Travel Document No. | | | |
| Points to Note (1) The original certificate must be returned. (2) Applicants are required to produce their Hong Kong ID card/Travel Document for inspection. If the application is submitted throw an authorised person, a copy of the applicant's Hong Kong ID card/Travel Document should be produced for verification against data listed below. (3) Amendment of personal data on a certificate will be made by the Authority free of charge if the request is received on or before December 2016. For requests made between 1 January 2017 and 31 March 2017, a fee of \$231 will be charged. No amendmen personal data on a certificate will be accepted after 31 March 2017. | | | | | |
| | Error Detected | Correct Information (in BLOCK Letters) | | | |
| Name in English | | | | | |
| Name in Chinese | | | | | |
| Hong Kong Identity Card No. | | | | | |
| Travel Document | | | | | |
| | | Signature: Name : (in BLOCK letters) | | | |
| Tel. No.: | | _ | | | |
| Date : | | Candidate No. : | | | |
| For office use | | | | | |
| Handled by | | Checked by | | | |
| | | | | | |
| HONG KONG EXAMINATIONS A HKDSE 2016 – Amendment of pers | | RITY | | | |
| DSE | | | | | |
| | ** | The date for the collection of the amended certificate or two weeks after the submission of the form. | | | |

PLU 9814

| 學校編號 | |
|-------------|--|
| School Code | |

領取單

COLLECTION SLIP

(請於 2016 年 10 月 24 日至 28 日到考評局領取香港中學文憑考試證書) (Certificates to be collected **between 24 and 28 October 2016**)

致: 香港考試及評核局學校考試及評核部經理

To: Manager, School Examinations & Assessment Division, HKEAA

2016 年香港中學文憑考試 HONG KONG DIPLOMA OF SECONDARY EDUCATION EXAMINATION 2016

| 請將本校下列各項文件交約 Please allow the bearer, Mr / Mi | rs / Ms | 先生/女士帶回: to collect for my |
|--|------------------------------|---|
| school the following documents | : | |
| 2016 | 年香港中學文憑考詢 | |
| certific | cates for the 2016 Hong | g Kong Diploma of Secondary Education Examination |
| Sign | 校長簽署 nature of Principal: | |
| 校印 School Seal | 學校名稱 Name of School: | |
| | 日期 Date: | |

辦公時間 : 星期一至五:上午8時30分至下午5時

Office Hours: Monday to Friday: 8:30 am - 5:00 pm

地址 : 香港灣仔軒尼詩道 130 號修頓中心 12 樓

Address : 12/F, Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong