

Phone: 3628 8989

Ref. : DSE/OP 30/2024

8 January 2024

To: Principals of Participating Schools

Dear Principal,

**Hong Kong Diploma of Secondary Education Examination (HKDSE) 2024
Music Papers 3, 4A and 4C**

The portfolios for Papers 3 and 4C and written report for Paper 4A of the captioned subject should be submitted between 22 January and 25 January 2024. In this connection, I should be grateful if you would pass the attachments to the teachers concerned.

Papers 3 and 4C

The portfolio for each candidate, along with the Scores of the compositions, Audio Recordings of the compositions (saved in one CD and put in a plastic CD box or USB flash drive) (**Note:** only the file format of MP3, WAV, WMA or an auto-play CD will be accepted.), Scores of the original piece that makes the arrangement (Paper 4C), Reflective Report and Declaration Form (attached), should be put into one envelope. Students' Submission Checklist (attached) should be completed by school. The file of the audio recording must be clearly marked with the name of the composition. The CD or USB flash drive should be clearly indicated with the candidate number. The envelope should be submitted to the School Examinations and Assessment Division (address: 12/F, Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong) **between Monday, 22 January and Thursday, 25 January 2024.**

Paper 4A

The written report, along with the Declaration Form and additional material (if any), should be put into one envelope. The envelope should be submitted to the School Examinations and Assessment Division (address: 12/F, Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong) **between Monday, 22 January and Thursday, 25 January 2024.**

Please distribute the barcode labels (enclosed) to your students separately and remind them that before the submission of portfolios (Papers 3 & 4C)/written report (Paper 4A), they have to affix a barcode label onto a clearly visible position for identification purpose. The bound portfolio work/written report should be presented in a single folder and may be handwritten or typed on an A4 paper. The following information must be clearly written on the front cover of each piece of work:

Papers 3 and 4C

Hong Kong Diploma of Secondary Education Examination
Music Creating I/Creating II

Year of examination	:	2024
* Candidate Number	:	
Paper	:	

Paper 4A

Hong Kong Diploma of Secondary Education Examination
Music Special Project

Year of examination : 2024
* Candidate Number :
Paper :

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**Candidates are strictly forbidden to put their
names on the portfolios/written report.**

The original copy of the portfolio/written report must be submitted. Xerox copies will **not** be accepted. Tapes and tapescripts may be included if appropriate.

Please remind your students and teachers that

- (1) any candidate who partially or wholly reproduces other people's work is liable to be disqualified from the examination;
- (2) late submission after 25 January 2024 will **not** be accepted and a score of 'zero' will be given;
- (3) Declaration Form must be signed and returned along with the portfolio/written report.

If you have any enquiries, please feel free to contact Ms Iris Yeung on 3628 8989.

Yours faithfully,



Bessie Leung
Senior Manager
School Examinations and Assessment Division

For school candidate

Hong Kong Examinations and Assessment Authority
Hong Kong Diploma of Secondary Education Examination 2024

Updated

Music (Paper 3: Creating I)
Students' Submission Checklist on Creating I
(To be filled in by teacher)

The following items should be included in the portfolio:

- (i) two or more compositions (**16%**), the total duration of which should be approximately 4 to 12 minutes, with at least one composition scored for an ensemble;
(ii) a reflective report (**4%**) of about 500 words.

Candidate Number	Scores of compositions (✓/✗)	Audio Recording (✓/✗)	Reflective Report (✓/✗)	Declaration Form (✓/✗)	Remark

School Code:

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Name of Teacher: _____

Signature of Teacher: _____

Date: _____

For school candidate

Updated

Hong Kong Examinations and Assessment Authority
Hong Kong Diploma of Secondary Education Examination 2024

Music (Paper 4A: Special Project)

Students' Submission Checklist on Special Project

(To be filled in by teacher)

Candidate Number	Project report (✓/✗)	Declaration form (✓/✗)	Additional materials (✓/✗)	Remark

School Code:

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Name of Teacher: _____

Signature of Teacher: _____

Date: _____

For school candidate

Hong Kong Examinations and Assessment Authority
Hong Kong Diploma of Secondary Education Examination 2024

Updated

Music (Paper 4C: Creating II)
Students' Submission Checklist on Creating II
(To be filled in by teacher)

The following items should be included in the portfolio:

- (i) two music arrangements of specific tasks, the total duration of which should range from 8 to 18 minutes (**16%**): (1) to arrange an instrumental piece for a different instrumentation, and (2) to add accompaniment and extension to an existing song or melody. Candidates should make the arrangement on an original piece, and that the scores of the original pieces on which the arrangements are based must be submitted; and
- (ii) a reflective report (**4%**) of about 600 words

Candidate Number	Scores of the arrangements (✓/✗)	Audio Recording (✓/✗)	Reflective Report (✓/✗)	Scores that the arrangements are based (✓/✗)	Declaration Form (✓/✗)	Remark

School Code:

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Name of Teacher: _____

Signature of Teacher: _____

Date: _____

Hong Kong Examinations and Assessment Authority
Hong Kong Diploma of Secondary Education
Music

Paper _____ (_____)

Declaration Form

School Code:

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Candidate Number:

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Name of Teacher: Mr/Ms*

(* Delete as appropriate)

I certify that:

- **the task submitted/completed is my own work;**
- **it does not include materials copied directly, in part or in whole, from any sources without proper acknowledgement; and**
- **I have not submitted this piece of work for assessment in any other paper in the HKDSE Examination.**

Signature of Candidate: _____

Date: _____