

香港考試及評核局 HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY

職位申請表

APPLICATION FORM FOR EMPLOYMENT

申請人須知:

Notes for Applicants:

- 1. 在填寫此職位申請表前,請先閱讀本局的[收集個人資料聲明—招聘及僱傭]。
 - Please read the Authority's [Personal Information Collection Statement Recruitment and Employment] before completing the application form.
- 2. 請就每一個職位申請提交一份職位申請表。
 - Please submit one application form for each post.
- 3. 申請人必須填報申請表內要求提供的所有資料,申請人如有需要,可以附上詳細履歷。申請人如未具備有關職位在招聘廣告上列明的最低要求,申請將不獲受理。
 - All applicants should complete <u>all parts</u> requested in the <u>application form</u>, where applicable. If needed, the applicant may attach a detailed curriculum vitae. If an applicant fails to meet the minimum requirements of the post as stated in the advertisement, <u>the application will not be considered</u>.
- 4. 申請人現時毋須附上任何證書的正或副本。
 - Please do **not** send any originals or copies of certificates.
- 5. 申請人如需本局確認已收到有關申請,請把已貼郵票的回郵信封連同填妥的申請表一併遞交。
 - Should an acknowledgement of this application be required, please submit a stamped addressed envelope together with the completed application form.
- 6. 申請人或被考慮本局內其他合適職位空缺。
 - Applicants may be considered for other suitable posts in the Authority.
- 7. 初步入選者將另獲通知。
 - Short-listed applicants will be notified in due course.
- 8. 本局實施平等機會政策。如初步入選者有特殊需要,本局將盡量作出特別的考試/面試安排。
 - The Authority is an Equal Opportunity employer. We will attempt to give special arrangements for taking recruitment test/ attending an interview to those shortlisted candidates with special needs.

申請職位 Post applied for

Temporary Officer – Education Assessment Services (Contract period up to 1 year)

*曾任/現任香港考試及評核局常規員工。#			請問從何 首先 得悉本職位空缺?
*Former/ Serving HKEAA regular staff. #	是	否	How did you first learn of this vacancy?
	Yes	No	(例:期刊/報章/網站名稱 e.g. Name of journal/newspaper/website, etc.)

I 個人資料 PERSONAL PARTICULARS

- MYCATI TERBOTTETTIRTICOLITI					
姓氏 Surname	名	字 Given names			
*博士/先生/夫人/女士/小姐					
* Dr/ Mr/ Mrs/ Ms/ Miss					
中文姓名 Name in Chinese	出生日期 Date of birth		*香港身分證號碼/護照號碼		
			* Hong Kong Identity Card Number/ Passport No.		
			Trong Rong Renary Card Painters Tassport Pro.		
國籍 Nationality	如獲聘任,你需要申請看	 香港的工作許可記	證嗎?# 🗆 🗆		
,			for Hong Kong work permit? #		
	in appointed, do you need to	s apply for floing f	需要 不需要		
			Yes No		
住址 Home Address			手提電話號碼 Mobile Phone No.		
通訊地址(如與上址不同) Correspondenc	e Address (if different from the	e above address)	住所電話 Residential Phone No.		
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電郵地址 E-mail Address	日間聯絡電話 Daytime Phone No.				
电野地址 E-man Address			口间柳俗电品 Dayume I none No.		

Rev. 08/10 (Form A)

^{*} 請刪去不適用者 Please delete as appropriate.

學歷 ACADEMIC ATTAINMENT

就學詳情 (請由最近期的就學詳情開始列出)

Education (starting with most recent program attended/ attending)						
日期(月/年) Date (mm/yy) 由 至		中學、學院、大學** Secondary Schools, Colleges, Universities, etc.**	班級/課程及已獲取/將獲取的學歷 (例如:中一至中七;榮譽文學士 - 二級榮譽甲等 (主修:地理;副修:歷史)) Class/ Program and Qualification		全日制 (F)/ 兼讀制 (P)# Full-time (F)/ Part-time (P)#	
н From	至 To		Obtained/ to be Obtained (e.g. Secondary 1-7; Bachelor of Arts (Honours) – Second Class Div I (Major: Geography, Minor: History))	F	P	

公開考試成績 (請由最近期考獲的公開考試成績開始列出) 2.

Public Examination Results (starting with most recent public examination result attained)

頒發機構** (例如: 香港考試及評核局) Issuing Authority** (e.g. Hong Kong Examinations and Assessment Authority)	頒發日期 (月/年) Date Issued (mm/yy)	公開考試 (如:香港中學會考或其他國際認可考試) Public Examination (e.g. HKCEE or other international recognized examination)	所有科目及考獲等級 Level/ Grade Attained for All Subjects Taken

3. 專業資格 (請由最近期獲取/將獲取的專業資格開始列出)

Professional Qualifications (starting with most recent professional qualification obtained/ to be obtained)

持有的專業資格** Professional Qualifications**	頒發機構全名 Full Name of Issuing Authority	程度 Level	頒發日期 (日/月/年) Date Issued (dd/mm/yy)

^{***} 如非在香港請註明國家 State country if not in Hong Kong. # 請在適當的位置加上「✓」號 Please "✓" in the appropriate space.

III 工作經驗與技能 WORK EXPERIENCE AND SKILLS

兼職 Part-time 2. 就業詳十 Full Em 日期(月/年)^ Date (mm/yy)^ 由 至 From To 如空位不數填寫 If there is insuffici 3. 電腦技能	ne: 情(請 n mployme	Year(s) & _ 年 及 Year(s) & _ 由現職或最近期	月 Month(目的工作經驗列 ting with prese	(s), inclusive of (s) 引出) ent or most recent e		Month(主要 Core D		全職 兼職 Full-tin Part-tin	(F)/ (P)# ne (F)/
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基本認識 Basic knowled	edge								
熟悉 Familiar									
4. 其他技能 Other Ski 請列出其	tills	職位有關的技能	も。 Please sta	te other skills relev	ant to the post.				
	心兴个								

[^] 此欄必須填寫 This field is mandatory. # 請在適當的位置加上「✓」號 Please "✓" in the appropriate space.

IV 其他 OTHERS

1. 薪酬 Remuneration

挂挡	上处租時	/显近*工作的兹酬	Please state the rem	uneration package in	Vour current/lact*	employment
酒爼	12. 化分块。14年)	/ 取 マ// ´´ <u> </u>	Please state the rem	uneration backage in	- vour current/ tast*	employment

77 77 17 10 1			
每月基本薪金	月數	花紅	其他固定津貼/福利 (請註明)
Monthly Basic Salary	No. of months per year	Bonus	Other Fixed Allowances/ Fringe Benefits (please specify)
	x 月 months		

要求薪	우金(每月) Expected Salary (p	month):	
2.	現職離職通知期 Notice required by current	nployer	
3.	諮詢人 Referees		
及記 Plea une	平核局會於得到閣下同意後聯 ase provide two referees (in	、現時之僱主,如自僱或非在職,須填寫前僱主之資料)以評價閣下的工作紀錄及經驗。香港考 各諮詢人。 Iding your current employer or the most recent employer if you are currently self-employed ent on your employment record and experience. The Authority will only contact the referees with yo	or
1.	機構 Organization	職位 Position	
	Contact Address 與申請人關係 Relationship 電郵地址 E-mail Address	電話 Telephone No.	•
2.	機構 Organization 地址	職位 Position 電話	
	TO 1 .1 11	电话 Telephone No.	
4.	聲明 Declaration		
1.	I *have/ do not have relative(姓名	工作,他/他們的姓名及與本人的關係如下: working in this Authority, the name(s) in full and relationship with me is/ are as follow: 部門 Division/ Unit 與申請人關係 Relationship	-
2.		收集個人資料聲明-招聘及僱傭]。 ithority's [Personal Information Collection Statement – Recruitment and Employment].	
3.	有可能遭即時解僱。 I declare that the information	資料均屬真確。本人明白倘若故意虛報資料或隱瞞事實,即使已獲香港考試及評核局錄用,亦iven above is true and correct. I understand that if I willfully give false information or withhold anyender myself liable to summary dismissal even if I am appointed by the Hong Kong Examinations	
簽署	者 Signature:	日期 Date:	_

^{*} 請刪去不適用者 Please delete as appropriate.