



The Hong Kong Examinations and Assessment Authority (HKEAA) is an independent and not-for-profit statutory body which administers public examinations in Hong Kong. Our scope of responsibility extends to administering over 200 international and professional examinations. We are looking for talented people to join hands with the HKEAA family in contributing to the provision of valid, reliable and equitable examinations and a range of assessment services to meet the educational and societal needs of the community. Applications are now invited for the following post:

**Officer – Information Technology
(OSM & Corporate Systems)**

(Ref: IT/12/098)

Duties: The appointee will be responsible for the support of core IT application systems. The appointee's duties include vendor management, system testing, user acceptance support and system rollout support, etc.

Requirements:

- (a) A Bachelor's Degree in Information Technology, Computer Science or related disciplines;
- (b) 5 years' working experience in application support and/or vendor management;
- (c) Experience in corporate systems implementation and support preferable, e.g. Finance, Human Resources, Corporate Website;
- (d) Experience in application development using .Net/JAVA, MS SQL/Oracle database;
- (e) Knowledge in cloud technologies and/or DevOps skills would be an advantage;
- (f) Possess strong analytical, problem solving, communication and interpersonal skills; and
- (g) Good oral and written communication skills in both Chinese and English.

Candidate with less experience will be considered.

Employment Terms: The remuneration package will be commensurate with qualifications and experience. Appointment will be on a fixed-term contract with contract-end-gratuity, MPF benefits, medical and dental care. Future employment may be offered on renewable contracts subject to performance and staffing needs.

Date for Application Review: 31 March 2024

Applications would be considered until the post is filled.

A detailed resume including your qualifications and experience, current/expected salary and earliest availability should be sent to the Manager - Human Resources, by quoting the position applied and reference number via email at itd-recruit@hkeaa.edu.hk. Due to the secrecy nature of HKEAA's job duties, applicants invited for interview may be required to make a declaration of any conflict of interests. Applicants not notified within 8 weeks from the application review date should consider their applications unsuccessful.

The HKEAA is an equal opportunities employer and welcomes applications from all qualified candidates. Information provided relating to employment will be kept confidential and used only for processing applications. For details, please refer to the Policy Statement on Equal Opportunities and the Personal Information Collection Statement on the HKEAA website (www.hkeaa.edu.hk).