

## **HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY**

### **Examination Personnel : Centre Supervisors / Invigilators**

Applications are invited for Examination Personnel (Centre Supervisors / Invigilators) for the 2022 Hong Kong Diploma of Secondary Education Examination (HKDSE). Examination Personnel will be selected to provide service in school halls during the examination period from late April to late May 2022.

Applicants should be proficient in Chinese and English and have the following experience or qualifications:

- 1) teaching experience in primary / secondary schools; or
- 2) prior invigilation experience in public examinations; or
- 3) education at tertiary level or above.

(Applicants with comparable / similar experience or qualifications will also be considered.)

Service Fee : HK\$200 (Centre Supervisor) / HK\$133 (Invigilator) per hour  
(calculated according to the published examination timetable)

Applications should be submitted online via the HKEAA website (<http://epo.hkeaa.edu.hk>).

Application Period: 24 November 2021 to 17 January 2022

Notes:

- Applicants may be invited to a selection interview.
- The selected applicants for serving as Examination Personnel are required to attend an online briefing session before the examination.
- Examination Personnel should provide service at examination centres to assist in the preparation work at least 30 minutes before the start of examination. After the examination, invigilators may only leave with the permission of the Centre Supervisor after all answer scripts have been collected, checked and packed, and irregularity report forms have been completed as appropriate.
- Examination Personnel are assigned to provide services as independent contractors. The service agreement does not give rise to any employment relationship between the Examination Personnel and the HKEAA.
- For enquiries, please call 3628 8860.