

成績證明書 — 申請表  
STATEMENT OF RESULTS — APPLICATION FORM

費用 Fee (以每份成績證明書計算 for each copy of Statement of Results)

註：若選擇以掛號服務收取成績證明書，考生須另繳費用港幣\$15.5。

Note: If the Statement(s) is/are sent by Registered Mail, an additional fee of HK\$15.5 will be charged.

Table with 4 columns: Application Type, Fee, Description, and Amount. Rows include Normal Application (HK\$546) and Express Application (HK\$1,093).

重要事項 Important Note:

- (i) 填寫本表格前，考生應先閱讀「成績證明文件申請指引」...
(ii) 每份表格應只填寫一項考試申請。
(iii) 考生在以下第1及2項\*提供的個人資料應與其本人證書上的資料相同。

考生必須填寫以下所有資料，並在適當方格內加上「✓」號。
Candidates should complete all the following information and put a '✓' against the appropriate box.

Form fields for candidate information: Name (English/Chinese), Gender, Identification Document No., Date of Birth, and confirmation of data accuracy.

更改個人資料通知 NOTIFICATION OF CHANGE OF PERSONAL DATA

如考生的個人資料於發放成績通知書/證書後有任何更改，並要求將已更新的資料列印於成績證明文件上，請填寫本部分及將有效的身分證文件副本和改名契副本一併遞交。

Form for reporting personal data changes, including checkboxes for Name, ID Number, Gender, and Date of Birth, and a signature field.

收據 Receipt

(由考評局職員填寫 To be completed by HKEAA staff)

香港考試及評核局 HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY

考生可於( )或以後經由所選擇的方式收取中學文憑考試/會考/高等程度會考/高級程度會考/普通話水平測試/普通話高級水平測試成績證明書。

The candidate may collect the HKDSE/CE/HL/AL/TPP/TAPP Statement(s) of Results through the selected means on or after ( ). If the candidate chooses to collect the Statement(s) in person or through an authorised agent, he/she must visit the HKEAA Southorn Centre office and bring along this receipt and the documents listed below.

- (1) 親身領取 Collect in person
(2) 授權代表領取 Collect through an authorised agent

\*註：本成績證明書已被領取，並經考評局蓋印確認。
Note: The Statement has been collected, this receipt was confirmed by HKEAA.

成績證明書 Statement of Results 機印所示金額收訖 Received the sum imprinted

- (3) 以掛號服務收取 (請預留最少三個工作天的郵遞時間) By registered mail (please allow at least 3 working days for postal delivery)

註：此服務只適用於親身或授權代表到本局遞交申請並已核實身分之考生

Note: This service is only applicable to candidates who submit their applications in person or via an authorised agent and have their identities verified.

4. 領取方法 (請在適當方格加上 '✓' 號) Collection Method(s) (Please '✓' as appropriate):  
 (1)  親身前往考評局修頓中心辦事處領取成績證明書 Collect the Statement(s) in person at the HKEAA Southorn Centre office  
 (2)  授權代表前往考評局修頓中心辦事處領取成績證明書 Authorise an agent to collect the Statement(s) at the HKEAA Southorn Centre office  
 (3)  以掛號服務收取成績證明書 (只適用於親身或授權代表到本局遞交申請並已核實身分之考生) By registered mail (only applicable to candidates who submit the applications in person or via an authorised agent and have their identities verified)
5. 香港手提電話號碼 電郵地址  
 Hong Kong Mobile Phone No.: \_\_\_\_\_ Email Address: \_\_\_\_\_
6. 香港通訊地址  
 Hong Kong Correspondence Address: \_\_\_\_\_
7. 郵寄地址 (如郵寄地址與通訊地址不同, 請於下方提供郵寄地址。)  
 Postal Address (If your postal address is different from the correspondence address, please provide your postal address below.)

#8.	考試名稱 Name of Examination	考試年份 Year of Examination
<input type="checkbox"/>	香港中學文憑考試 (由 2012 年起) Hong Kong Diploma of Secondary Education Examination (from 2012 onwards)	
<input type="checkbox"/>	香港中學會考 (由 1974 至 2011 年) Hong Kong Certificate of Education Examination (from 1974 to 2011)	
<input type="checkbox"/>	香港英文中學會考 (1974 年以前) Hong Kong Certificate of Education Examination (English) (before 1974)	
<input type="checkbox"/>	香港中文中學會考 (1974 年以前) Hong Kong Certificate of Education Examination (Chinese) (before 1974)	
<input type="checkbox"/>	香港高級程度會考 (由 1980 至 2013 年) Hong Kong Advanced Level Examination (from 1980 to 2013)	
<input type="checkbox"/>	香港高等程度會考 (由 1979 至 1992 年) Hong Kong Higher Level Examination (from 1979 to 1992)	
<input type="checkbox"/>	普通話水平測試 (由 1988 至 2013 年) (請參閱「申請指引」) <input type="checkbox"/> 譯寫測試 / <input type="checkbox"/> 聽力測試 / <input type="checkbox"/> 口試 Test of Proficiency in Putonghua (from 1988 to 2013) (Please refer to 'Application Guide') <input type="checkbox"/> Transcription Test / <input type="checkbox"/> Listening Test / <input type="checkbox"/> Oral Test	
<input type="checkbox"/>	普通話高級水平測試 (由 1990 至 2008 年) Test of Advanced Proficiency in Putonghua (from 1990 to 2008)	

#9. 考生編號 考生類別  自修生  學校考生 學校名稱  
 Candidate No.: \_\_\_\_\_ Type of Candidate: Private candidate School candidate Name of School: \_\_\_\_\_

#10. 考獲成績 Results obtained:

科目 Subject							
等級 Grade							

# 考評局會根據考評局檔案紀錄核對所提供的考試資料及印發成績證明文件。如考評局檔案紀錄與申請人所提供的資料有任何差異或不一致, 概以考評局檔案紀錄為準。Examination information provided will be verified against records in HKEAA archives which will be adopted for issuing the certification document(s). The records in HKEAA archives shall prevail in case of any discrepancy or inconsistency between the records in HKEAA archives and the information provided by the applicant.

11. 申請費用 Processing Fee:

申請類別 Type	費用 Fee	申請數量 Quantity	掛號費用 (如適用) HK\$15.5 Fee for Registered Mail (if applicable)	所需費用 Total Fee	支票號碼 (如適用) Cheque No. (if applicable)
一般申請 Normal Application	HK\$546	x _____	+ _____	= HK\$ _____	_____
特快申請 Express Application	HK\$1,093	x _____	+ _____	= HK\$ _____	_____

本人確認表格上所列的個人資料正確無誤, 並同意「申請指引」內所述的條件, 包括將個人資料整理作指定用途。

I confirm that the personal data given on this form are correct and agree to the conditions set forth in the 'Application Guide' including the collection of personal data for the purposes stated.

考生簽署 Signature of Candidate: \_\_\_\_\_ 日期 Date: \_\_\_\_\_

考評局專用 FOR OFFICE USE ONLY	
Identification document(s) checked by: _____	Date: _____
PLU 21 (CE) PLU 22 (HL) PLU 23 (AL) PLU 24 (PTH) PLU 29 (DSE)	

**領取文件時專用 To be completed during collection:**

本人收到上述的成績證明書 I acknowledge receipt of the Statement(s) of Results

\*考生/獲授權人士簽署 Signature of Candidate/Authorised agent: \_\_\_\_\_ 日期 Date: \_\_\_\_\_

(\*請刪去不適用者 Please delete where appropriate)

(第 2 頁 / Page 2)

## 查詢 Enquiries

地址 Address: 香港灣仔軒尼詩道 130 號修頓中心 12 樓  
 12/F Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong

電話 Telephone: 3628 8860  
 傳真 Fax: 3628 8990  
 電郵 Email: [dse@hkeaa.edu.hk](mailto:dse@hkeaa.edu.hk)  
 網址 Web Site: [www.hkeaa.edu.hk](http://www.hkeaa.edu.hk)

辦公時間 Office Hours

星期一至五 Monday to Friday: 08:30 - 17:30  
 星期六、日及公眾假期 Saturday, Sunday and General Holidays: 休息 Closed