HKDSE Liberal Studies

Marking Standardization Meeting

(Stage III Task)

Administration
<table>
<thead>
<tr>
<th>Month</th>
<th>Event</th>
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<tr>
<td>Jan 2012</td>
<td>• Standardization Seminar for new SCs (Stage 1)</td>
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<td>April-May 2012</td>
<td>• Students to submit the Project Proposal Task to their IES teachers by April 2012</td>
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<tr>
<td>June-July 2012</td>
<td>• Within-school standardization meeting and marking from April to May 2012</td>
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<tr>
<td>June-July 2012</td>
<td>• Schools to submit S5 students’ marks on Process and Task for Stage I to the HKEAA by May 2012</td>
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<td>• District Coordinators to give feedback on Process to School Coordinator</td>
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Stage I Process Assessment Feedback

• The IES Assessment Plan for S5
• One Process assessment activity including:
  • the design of the activity (e.g. graphic organizer/ worksheet);
  • rubrics of that activity;
  • 2 samples of students’ performance in that activity, one from each of high and low levels of performance (with the level of performance/ grades/ marks/ feedback forms)
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<tr>
<th>Month</th>
<th>Event</th>
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<tr>
<td>October 2011</td>
<td>• Standardization seminar &amp; group meetings for SCs on Stage 3</td>
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<td>• Annotated samples to be disseminated to SCs in CD ROMs</td>
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<tr>
<td>October - November 2011</td>
<td>• Within-school standardization meetings for Stage 2</td>
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<tr>
<td>January 2012</td>
<td>• Within-school standardization meetings for Stage 3</td>
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<tr>
<td>15 November 2011 - 11 January 2012</td>
<td>• Mark submission</td>
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<td>• Submission of 6 sample Tasks of Stage 3 &amp; Process Assessment records (3 – 11 Jan, 2012)</td>
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<tr>
<td>Late January/February 2012</td>
<td>• DCs to give feedback to SCs</td>
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Stages II & III Process Assessment Feedback

• The IES Assessment Plan for these two stages
• For each stage, one Process assessment activity including:
  • the design of the activity (e.g. graphic organizer/ worksheet);
  • rubrics of that activity;
  • 2 samples of students’ performance in that activity, one from each of high and low levels of performance (with the level of performance/ grades/ marks/ feedback forms)
Task Sample Submission for Stage III

• 6 samples selected by the system to be submitted from school
• Submission of samples by CD/ DVD (NOT the hard copies)
• No personal identities (e.g. names, emails, school names etc) in the Tasks.
• No marking or comments by teachers

Task samples will be marked by external reviewers
Task Sample Submission for Stage III

• Written Mode: digital copies in Word/ PDF/ DOC formats (NOT in Jpg format)
• Non written mode: common format that can be easily opened/ read; compressed version for easier storage in CD/ DVDs
Submission to the HKEAA Office (Stages II & III)

• All Student Work should be submitted in the form of CD-ROMs. Teachers may compile the Student Work of all their candidates in a single CD-ROM. (please submit the Process Assessment Record in a separate CD-ROM, with 2 folders, named Stage 2 and Stage 3 respectively).

• Please put the CD-ROMs into an envelope. A set of envelope covers will be provided by the HKEAA in December 2011. Please affix them on the relevant envelopes to be submitted for tracking purpose.
Stages II & III Process Assessment Feedback

• Holistic feedback for these 2 stages will be provided by DCs (Feedback forms will be addressed to the Principals)
1. Feedback on the Process assessment of Stage I
   階段 I 「過程」評核的回饋：

   (a) The assessment plan is appropriate.
       評估計畫適切。

   (b) A variety of assessment activities were conducted.
       進行了不同種類的評估活動。
(c) The objectives of the sample assessment activity are clear.
樣本評估活動的目標清晰。

| (d) Students’ performance can be distinguished through the sample assessment activity with reference to the assessment criteria: Independent Thinking, Communication and Effort. |
| 透過這樣本評估活動，可就「獨立思考」、「溝通」及「努力」這三個評估項目甄別學生的表現。 |
(e) The sample assessment activity facilitates students to finish the Task.
這樣本評估活動有助學生完成「課業」。

(f) The rubrics reflect the objectives of the sample assessment activity.
評量表反映這樣本評估活動的目標。

(g) Comments on the marks/grades/performance levels awarded to the samples of student work submitted:
對學生樣本所得分數/ 評級/ 表現評級的評語：
1. Please indicate your channel(s) of communication with the school:
   - School visit (Date(s): ____________________________ )
   - Telephone / Email
   - Sharing session (Date(s): ____________________________ )
   - Others (Please specify: ____________________________ )
2. Has the school implemented SBA in a proper manner? If no, please specify:

3. Is there any good practice that can be shared with other schools? If yes, please specify:

4. Are there any recommendations for improvement for the school? If yes, please specify:

5. Is the mark distribution appropriate? If no, please specify: