## 香港中學會考一般程序概覽

### An overview of the general process in the conduct of HKCEE

<table>
<thead>
<tr>
<th>月份 (Month)</th>
<th>步骤 (Steps)</th>
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<tbody>
<tr>
<td>九月 (September)</td>
<td>報名 (Registration) (學校考生由學校保送及遞交報考資料；自修生個別辦理報考手續)</td>
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<tr>
<td>十月 (October)</td>
<td>分發上年度考試的證書 (Distribute the certificates of last year's examination)</td>
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<td>十一月 (November)</td>
<td>分發「考生報考資料核對表」及「考生手冊」 (Issue Candidate Entry Information Checklists and Handbook for Candidates)</td>
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<td>十二月 (December)</td>
<td>處理考生更改報考資料的申請 (Process candidates’ applications for changes to entry data) (截止日期：十二月十五日)</td>
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<tr>
<td>一月 (January)</td>
<td>開試場主任會議 (Conduct Centre Supervisors’ Conferences)</td>
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<td>二月 (February)</td>
<td>學校提交「校本評核」科目的校內評分紙及考生作業 (Schools to submit the internal assessment score sheets or projects for SBA subjects)</td>
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<tr>
<td>三月 (March)</td>
<td>考試 (Examinations)</td>
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<tr>
<td>四月 (April)</td>
<td>閱卷、處理積分及考試異常個案 (Mark scripts, process the scores and examination irregularity cases)</td>
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<td>五月 (May)</td>
<td>評級 (Grade results)</td>
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<tr>
<td>六月 (June)</td>
<td>發放成績及分發「考生成績通知書」 (Release examination results and issue Results Notices)</td>
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<td>七月 (July)</td>
<td>處理覆核考試成績申請 (Process applications for rechecking and remarking)</td>
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<td>八月 (August)</td>
<td>發放覆核結果 (Release results of rechecking and remarking)</td>
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<tr>
<td>九月 (September)</td>
<td>編製考試報告和各科科目考試報告 (Compile the Examination Report and individual Subject Examination Reports)</td>
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<tr>
<td>九月 (September)</td>
<td>處理上訴覆核申請及發放結果 (Process applications for appeal review and release results)</td>
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