香港考試及評核局
2010/2011年度考試通告第四號
領取2010年會考證書

一. 請各與考學校委派職員於2010年10月25日至10月29日期間於辦公時間（星期一至五：上午8時30分至下午5時）攜同填妥的領取單到本局辦事處（地址：香港觀塘軒尼詩道130號修頓中心12樓）領取2010年香港中學會考／香港高級程度會考證書。

二. 會考證書依考生註冊編號次序排列，全試缺席或全部科目成績屬「不予評級」(UNCLASSIFIED)的考生不獲頒發證書。

三. 為紀念香港中學會考33年歷程，本局特別印制了證書套致送予本年度中學會考考生。如學校考生人數眾多，需領取的會考證書及中學會考證書套可能重量不輕，故請校方委派足夠職員前來考評局領取。

四. 為方便校方記錄證書的派發情況，本局為各校提供一份電腦印製的文件，內由考生註冊編號次序列出考生資料(樣本一)，文件將連同證書交予校方。考生在領取證書時應在該文件上填上其證書的編號並在適當位置簽收。該文件由校方保存，不必交回本局。

五. 請校方盡早派發證書及證書套（中學會考適用）予考生，並通知各考生核對其證書上的個人資料(包括中、英文姓名及香港身分證號碼)。如有錯誤，考生應盡早將證書及已填妥的申請更正表格(樣本二)交回本局辦事處處理。如委託他人辦理，受託人須提交考生的身分證副本。凡於2010年12月31日或以前提出的更正申請，本局不收費用；於2011年1月1日至2011年3月31日之間提出的更正申請，考生須繳交費用港幣210元。2011年3月31日後，本局不接納更改證書上個人資料的申請。

六. 考生如遺失會考證書或要求在2011年3月31日以後更改個人資料，可向本局申請成績證明書。申請成績證明書的費用現時為每張港幣395元。

七. 如有考生未回校領取會考證書，學校須於領取下年度(即2011年)會考證書時將仍未領取的2010年證書交還本局。

八. 如有查詢，請聯絡陳耀鴻先生(高考／電話：3628 8960)或林進明先生(會考／電話：3628 8910)。

學校考試及評核部總經理 許婉清

2010年10月18日

致：各與考學校校長
HONG KONG CERTIFICATE OF EDUCATION EXAMINATION 2010

ACKNOWLEDGEMENT OF RECEIPT OF CERTIFICATES

SCHOOL CODE: 9999
SCHOOL NAME: A. B. C. COLLEGE

REF. NO. CANDIDATE NO. NAME CANDIDATE SERIAL NO. SIGNATURE DATE OF RECEIPT
0101 2268899 CHAN TAI MAN
0102 2298720 LO SIU MING
0103 2238187 LOK TAK HAN
0104 2198275 LIU POI PUI
0105 2214590 MA SIU LING

NO. OF CANDIDATES: 5
NO. OF CERTIFICATES: 5

DATE: 27/09/2010
PAGE: 1 OF 1
ACKNOWLEDGEMENT OF RECEIPT OF CERTIFICATES

SCHOOL CODE: 9001
SCHOOL NAME: ABC SCHOOL

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<th>CANDIDATE NO.</th>
<th>NAME</th>
<th>CERTIFICATE SERIAL NO.</th>
<th>SIGNATURE</th>
<th>DATE OF RECEIPT</th>
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<tr>
<td>0715</td>
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<td>HO KA YAN</td>
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NO. OF CANDIDATES: 8
NO. OF CERTIFICATES: 8
2010 Hong Kong Certificate of Education Examination
Request for Amendment of Personal Data on the Certificate
(Amendment requests will NOT be accepted after 31 March 2011)

1. I found the following error(s) in respect of my personal particulars on my 2010 HKCEE certificate:
   (Please ‘✓’ as appropriate)
   
   - [ ] Name in English
   - [ ] Hong Kong ID Card No.
   - [ ] Name in Chinese
   - [ ] Travel Document No.

   Note
   (1) The original certificate should be returned.
   (2) Applicants are required to produce their Hong Kong ID cards/Travel Documents for inspection. If the application is submitted through an authorized person, a copy of the applicant's Hong Kong ID card/Travel Document should be produced for verification against the data listed below.
   (3) Amendment of personal data on a certificate will be made by the Authority free of charge if the request is received on or before 31 December 2010. For requests made between 1 January 2011 and 31 March 2011, a fee of $210 will be charged. No amendment of personal data on a certificate will be accepted after 31 March 2011.

2. I enclose my original certificate. Please make the following amendment(s):

<table>
<thead>
<tr>
<th>Error Detected</th>
<th>Correct Information (in BLOCK Letters)</th>
</tr>
</thead>
<tbody>
<tr>
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<td></td>
</tr>
<tr>
<td>Name in Chinese</td>
<td></td>
</tr>
<tr>
<td>Hong Kong Identity Card No.</td>
<td></td>
</tr>
<tr>
<td>Travel Document No.</td>
<td></td>
</tr>
</tbody>
</table>

Address: ____________________________________________  Signature: ________________________________  Name: ________________________________  (in BLOCK letters)

Tel. No.: __________________________________________

Date: ___________________________  Cand. No.: __________________________________________

For office use
Handled by ___________________________  Checked by ___________________________

HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY
HKCEE 2010 – Amendment of personal data on the certificate

The applicant will be notified of the date for the collection of the amended certificate around 15 January 2011 or two weeks after the submission of the form.
To: Manager (AL), School Examinations and Assessment Division
Hong Kong Examinations and Assessment Authority
12/F, Southern Centre,
130 Hennessy Road, Wan Chai
Hong Kong

2010 Hong Kong Advanced Level Examination
Request for Amendment of Personal Data on the Certificate
(Amendment requests will NOT be accepted after 31 March 2011)

1. I found the following error(s) in respect of my personal particulars on my 2010 HKALE certificate:
   (Please ‘✓’ as appropriate)
   □ Name in English □ Hong Kong ID Card No.
   □ Name in Chinese □ Travel Document No.

Note
(1) The original certificate should be returned.
(2) Applicants are required to produce their Hong Kong ID cards/Travel Documents for inspection. If the application is submitted through an authorized person, a copy of the applicant’s Hong Kong ID card/Travel Document should be produced for verification against the data listed below.
(3) Amendment of personal data on a certificate will be made by the Authority free of charge if the request is received on or before 31 December 2010. For requests made between 1 January 2011 and 31 March 2011, a fee of $210 will be charged. No amendment of personal data on a certificate will be accepted after 31 March 2011.

2. I enclose my original certificate. Please make the following amendment(s):

<table>
<thead>
<tr>
<th></th>
<th>Error Detected</th>
<th>Correct Information (in BLOCK Letters)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name in English</td>
<td></td>
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<tr>
<td>Name in Chinese</td>
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<tr>
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</tr>
<tr>
<td>Travel Document No.</td>
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</tr>
</tbody>
</table>

Address: ________________________________________________________________
Signature: ______________________________________________________________
Name: ___________________________ (in BLOCK letters)
Tel. No.: ______________________________________________________________
Date: ___________________________ Cand. No.: ___________________________

For office use
Handled by ___________________________ Checked by _______________________

HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY
HKALE 2010 - Amendment of personal data on the certificate

AL

The applicant will be notified of the date for the collection of the amended certificate around 15 January 2011 or two weeks after the submission of the form.

PLU767
領 取 單
COLLECTION SLIP

(請於 2010 年 10 月 25 日至 29 日到考評局領取會考證書)
(Certificates to be collected between 25 and 29 October 2010)

致：香港考試及評核局學校考試及評核部經理
To: Manager, School Examinations & Assessment Division, HKEAA

2010 年香港中學會考／香港高級程度會考
HONG KONG CERTIFICATE OF EDUCATION EXAMINATION /
HONG KONG ADVANCED LEVEL EXAMINATION 2010

請將本校下列各項文件交給
Please allow the bearer, Mr / Mrs / Ms
school the following documents:

1. __________
   2010 年香港中學會考證書；
   certificates for the 2010 Hong Kong Certificate of Education Examination;
   證書套 #:
   certificate holders for HKCEE candidates;

2. __________
   2010 年香港高級程度會考證書。
   certificates for the 2010 Hong Kong Advanced Level Examination.

校長簽署
Signature of Principal:

學校名稱
Name of School:

日期
Date:

辦公時間： 星期一至五：上午 8 時 30 分至下午 5 時
Office Hours: Monday to Friday: 8:30 am - 5:00 pm

地址： 香港灣仔軒尼詩道 130 號修頓中心 12 樓
Address: 12/F, Southern Centre, 130 Hennessy Road, Wan Chai, Hong Kong

CE
請在此貼上電腦條碼
Please stick the barcode label here

AL
請在此貼上電腦條碼
Please stick the barcode label here

# 每 200 個重 12.4 公斤
Every 200 of them weigh 12.4 kg.

請注意：由於上述物品重量不輕，請委派足夠人員前來考評局領取。

N.B: As the above materials may be very bulky, please arrange sufficient staff members to collect them.