The Hong Kong Examinations and Assessment Authority (HKEAA) is an independent, self-funded and not-for-profit statutory body. Its main role is to conduct the HKDSE examinations. It also administers other assessment projects and examinations leading to academic, professional or practical qualifications on behalf of international examining bodies and local professional bodies. Applications are now invited for the following post:

**Officer – Assessment Technology and Research**  
(Ref: ATR/04/265)

**Duties:** To assist Managers to carry out research projects on educational assessment. The incumbent is responsible for data collection, data analysis, preparation of reports and documents, project co-ordination and other administrative duties.

**Requirements:**
(a) A Bachelor’s Degree or higher qualification, preferably in education/research;
(b) At least 3 years’ working experience in a supervisory capacity in research, preferable in the field of educational research;
(c) Good written and oral communication skills in both English and Chinese;
(d) Proficient in computer applications including Word, Excel and/or other statistical/IRT computer software, knowledge in basic programming is desirable; and
(e) Experience in preparing research reports and with fundamental knowledge of Educational Measurement would be an advantage.

**Employment Terms:** The remuneration package will be commensurate with qualifications and experience. Appointment will initially be on a fixed-term contract with MPF benefits, medical and dental care. Future employment may be offered on renewable contracts subject to performance and staffing needs.

**Date for Application Review: 24 April 2015**

Applications would be considered until the post is filled.

Application forms can be obtained from the HKEAA office on 13/F., Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong or downloaded from the HKEAA website (www.hkeaa.edu.hk). Completed application forms should be returned to the Manager – Human Resources at the above address. Applicants not notified within 10 weeks from the application review date should consider their applications unsuccessful.

HKEAA is an equal opportunity employer and welcomes application from all qualified candidates. Information provided relating to employment will be kept confidential and used only for processing applications. For details, please refer to the Policy Statement on Equal Opportunities and the Personal Information Collection Statement on HKEAA website (www.hkeaa.edu.hk).