I give consent to the Hong Kong Examinations and Assessment Authority (HKEAA) to request for Enquiries About Results (EAR) services for the unit(s) listed below:

<table>
<thead>
<tr>
<th>Subject Code</th>
<th>Subject Title</th>
<th>Paper No.</th>
<th>Service Type (Service 1 / 1S / 2 / 2S)</th>
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Means to receiving the outcome letter (Please put a tick “√” in the appropriate box)

☐ In-person / ☐ By post (Address:________________________________________________________)

Contact Telephone No.:___________________________

In giving consent, I understand that the final subject grade awarded to me following the EAR and any subsequent appeal may be higher than or the same as the subject grade which was originally awarded to me. I have read and agreed to the Notes on Application of the EAR Services for the examination.

I understand that the application will only be valid if payment of the service fee(s) is/are settled at the Publications Unit of the HKEAA San Po Kong office on the day of submitting the application.

Name in BLOCK Letters: ____________________________          Candidate’s Signature: ____________________________          Date: __________

FOR OFFICE USE

Centre No. : 
Candidate No. :

<table>
<thead>
<tr>
<th>Service Fee (HK$) (1)</th>
<th>No. of Paper (2)</th>
<th>Amount (HK$) (PLU 635) (1)x(2)</th>
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<tbody>
<tr>
<td>Service 1 @$335</td>
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<tr>
<td>Service 1S @$645</td>
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<tr>
<td>Service 2 @$685</td>
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<tr>
<td>Service 2S @$995</td>
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</table>

Total: ____________________________

M - EA(IE)3

Date: __________
Enquiries About Results (EAR) Services | Fees per candidate per paper | Deadline
---|---|---
Service 1 – clerical re-check | HK$370 | HK$335 | 13 September 2017
Service 1S – clerical re-check with copy of script | HK$655 | HK$645 |
Service 2 – review of marking | HK$800 | HK$685 |
Service 2S – review of marking with copy of script | HK$1,120 | HK$995 |

1. Candidates should submit the completed application form with the fees to the Hong Kong Examinations and Assessment Authority (HKEAA) San Po Kong Office (Address: 3/F, 17 Tseuk Luk Street, San Po Kong, Kowloon) on or before the respective deadline specified above during office hours (Mon – Fri: 8:30am to 5:00pm; Sat: 9:00am to 12:00nn; Sundays and General Holidays closed). To avoid missing the specified deadline due to delay of delivery, postal application is not accepted.

2. The application will only be valid if payment of the service fees is settled at the Publications Unit of the HKEAA San Po Kong Office on the day of submitting the application. The payment may be made by Cash / EPS / Cheque (payable to “Hong Kong Examinations and Assessment Authority”). The HKEAA should not be responsible if a candidate is later found ineligible for the EAR Services applied or whose application is rejected by CIE. The service fees paid are NOT refundable nor transferable from one examination to another / a later one or for other purposes.

3. Service 1 – clerical re-check will include the following checks:
   - all parts of the script were marked;
   - the marks were totaled correctly; and
   - the marks were recorded correctly.

4. Service 1S – the same as service 1 and includes a copy of the script.

5. Service 2 – review of marking will include the following checks:
   - the agreed mark scheme was applied correctly; and
   - the re-checks detailed in Service 1.

6. Service 2S – the same as service 2 and includes a copy of the script.

7. For multiple choices papers, only Service 1 and 1S are available. For CIE IGCSE 0520 French (Foreign Language) Paper 3, no EAR service is available.

8. CIE cannot accept additional paper enquiries for the same candidate / subject at a later date. This means that candidate who has already requested an EAR service for a paper is ineligible to apply for additional EAR service for other paper(s) of the same subject at a later date.

9. Each candidate can only request one type of EAR service for the papers of the same subject.

10. CIE cannot guarantee the date by which they will complete an enquiry. They will make every effort to complete the enquiry as soon as they are able and whenever possible they will communicate an outcome to the candidate through the HKEAA as soon as possible. Hence, there is no guarantee that the outcome of an enquiry can be issued in time for the candidate to apply for the next examination series.

11. Where there is a change in the mark, the subject grade may remain the same or go up.

12. Refund procedures:
   - Candidates may apply for a partial refund of the service fee(s) paid only if the outcome of the EAR leads to a change in the subject grade.
   - For CIE GCE, candidate will receive a refund of HK$270 (Service 1) or HK$ 555 (Service 1S) or HK$700 (Service 2) or HK$1,020 (Service 2S) for each paper.
   - For CIE IGCSE, candidate will receive a refund of HK$235 (Service 1) or HK$ 545 (Service 1S) or HK$585 (Service 2) or HK$895 (Service 2S) for each paper.
   - Eligible candidates may submit a completed application form to apply for a refund.