

香港考試及評核局
2019 年高階能力學生測試
考生報名須知

填寫報名表格前請詳閱以下細則。香港考試及評核局（考評局）將不會為因沒有遵從須知導致報名錯誤而負上任何責任。

1. 報名資格

不設報考資格。適合約 10 至 13 歲的學童。

2. 報名及繳費方式

填寫在報名表上的「申請人」須負以下職責：

- (1) 要閱讀並承諾遵守考試規則，以確保關注與考試相關的所有事項；
- (2) 保送考生參加考試，並確保所提供的資料正確無誤，包括姓名、考試科目和語言版本
- (3) 通知考生有關考試日期，時間及地點；
- (4) 接收所有與報名事宜相關的通訊(包括准考證／證書)，並盡速將之轉達考生

- i. 申請人可於指定時間內透過考評局網上報名系統主頁：<https://online.hkeaa.edu.hk/Portal/home.xhtml> 辦理報名手續。如為多位考生辦理報名，申請人及老師／學校可使用“預填考生報考資料”功能，此功能每次可最多為 30 名考生報名考試。在使用網上報名前，申請人須先在報名系統以有效的電子郵箱開設帳戶，並登入系統自行辦理報名手續。成功申請及付款後，申請人可登入報名系統主頁並查看帳戶內已報考的考試。任何因電腦技術／網絡上失誤，而未能於指定日期內成功報名者，考評局恕不負責。
- ii. 申請人亦可填妥報名表格連同考試費用（劃線支票抬頭「香港考試及評核局」），以郵寄、親身或委託他人於指定日期內遞交至九龍新蒲崗爵祿街 17 號 3 樓香港考試及評核局新蒲崗辦事處。如經郵遞報名，請確保已支付足夠郵資。寄件人須自行承擔因未有支付足夠郵資而引致的任何後果。因郵遞延誤或遺失，而導致報名表未能在報名截止日期前寄抵報名地點，考評局恕不負責。

報名表格及報名須知可於香港考試及評核局的網址下載及向考評局新蒲崗辦事處索取。

考評局將不會接受在報名時段〔請參閱下列第 4 項〕以後遞交的逾期報名申請。建議申請人儘早遞交申請表以免在臨近截止日期時引起混亂。在特殊情況下，獲得批准的逾期報名者，除繳交應付的考試費外，另須繳付逾期報考附加費。

3. 費用

數學推理及抽象推理（兩科）	HK\$ 768
數學推理、抽象推理及文字推理（三科）	HK\$ 899

所有費用須於報名時一併繳交。若未能繳交或銀碼不符，考評局有權不接受申請，及要求考生除繳交應付的考試費外，另外繳付附加費。所有費用一經繳交，不論考生其後退出申請、缺考或報名被取消，概不退款，亦不得代付其他考試的費用或轉作其他用途。

4. 時間表

報名時段	郵遞報名	2019 年 9 月 23 日至 2019 年 10 月 4 日
	親身報名	2019 年 10 月 8 日至 2019 年 10 月 14 日
	網上報名	2019 年 9 月 23 日至 2019 年 10 月 18 日
發放電子准考證日期	約 2019 年 11 月 8 日	
考試日期	2019 年 11 月 23 日（星期六）	
收到證書日期	約 2019 年 12 月 30 日	

報名地點：九龍新蒲崗爵祿街 17 號 3 樓

香港考試及評核局（新蒲崗辦事處）國際及專業考試部

辦公時間：星期一至星期五 上午 8 時 30 分至下午 5 時 30 分（午膳時間照常辦公）
星期六、日及公眾假期除外

5. 電子准考證

電子准考證將於考試日期前約兩星期透過國際及專業考試網上服務（網上服務）在 <https://online.hkeaa.edu.hk/Portal/home.xhtml> 發放。如以郵寄、親身或委託他人的形式遞交報名，考生須利用報名表上所提供的電子郵箱於網上服務開設個人帳戶以接收准考證。若考生在考試七日前仍未收到准考證，請儘快與考評局聯絡並尋求協助。考生必須把准考證列印在一張乾淨的 A4 紙上並依照准考證上編配之考試日期、時間及地點應試。

6. 個人資料及聲明

申請人／考生的個人資料為讓考評局及考試機構提供考試及評核服務所使用。申請人／考生可自行決定是否提供所需的個人資料。但倘若未能提供全部所需的資料或提供了不準確或不完整的資料，考評局可因而拒絕接受有關申請或拒絕提供全部或部分考試及評核的服務。已提交的個人資料，亦可能作以下用途：

- (1) 協助高等院校、政府或公營機構處理入學申請；
- (2) 應高等院校、政府或公營機構要求，提供資料協助處理獎學金申請；
- (3) 應高等院校、政府或公營機構要求，提供資料協助核實考生於津貼申請的資格，在此情況下考評局將向有關機構披露所需的個人資料；
- (4) 回應合法要求，證明考生的成績；
- (5) 處理任何有關考試的退款或付款；
- (6) 以不記名及在不披露考生身分的方式，進行教育研究及分析；
- (7) 在申請人/考生同意下，為所屬考試機構推廣服務及產品（包括考試服務、課程、活動、刊物及其他考試有關的物品或資源）*。

考評局亦可能將申請人／考生個人資料轉移至第三者作上述或其他直接有關的用途，包括政府或公營機構、學校及教育機構、銀行（處理退款或付款）及提供各項行政或技術服務的服務提供者，透過他們提供的服務（包括但不限於資料輸入、報名過程、發放考試文件及其他關於資料的收集、棄置或處理等）以協助考評局提供考試及評核服務。

根據香港個人資料(私隱)條例，任何人士若能向考評局證明其資料當事人之身份，在繳付有關費用後，可向考評局提出查閱其個人資料的申請。惟請注意由考評局所收集有關申請人／考生的個人資料／聯絡方法／其他資料，可能會轉交相關考試機構用作提供考試及評核服務及對上述各項作任何用途或其他直接有關的用途。一般情況下，在考試或考試季度及所有相關的考試服務完結後，考評局會將所有相關資料轉交擁有該等資料的完全處理權的考試機構處理。如有需要，申請人／考生屆時可直接向所屬考試機構申請查閱其個人資料或有關資料處理的政策。

**如閣下已給予同意把你的個人資料作此用途但又欲將其撤回，請將有關要求以書面方式通知報名中心。*

申請人／考生需同意考評局不會對以下情況負上任何責任：

因天災、工人罷工、自然災害、政府干預、動亂、或任何不能預料及考評局不能控制的情況下，而引致考評局不能履行職務。考評局或其委託人是不會對因職員、考務人員或考場沒有履行考試的規則、政策或程序而導致的損失作出賠償。

7. 查詢

有關報名及繳費的查詢，請聯絡香港考試及評核局：電話：(852) 3628 8191 或 電郵地址：tsal@hkeaa.edu.hk

HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY
HIGHER ABILITY STUDENT TEST (HAST) 2019
NOTES TO APPLICANTS

Please read these instructions carefully before completing your registration form. The Hong Kong Examinations and Assessment Authority (HKEAA) will not be responsible for incorrect entries which do not comply with these instructions.

1. ENTRY REQUIREMENTS

No entry requirements. Recommended for students aged approximately 10 to 13.

2. REGISTRATION AND PAYMENT METHOD

The term “applicant” on the registration form refers to the person who accepts the responsibilities for:

- (a) reading and undertaking to abide by the Exam Regulations, ensuring that those connected with the exam are aware of relevant matters;
 - (b) entering candidates, ensuring the accuracy of the information supplied, including name spellings, exam subjects and language version;
 - (c) notifying the candidate of the exam, time and venue;
 - (d) receiving all communications regarding the entries made (including admission form/certificate) and disseminating all such communications to the candidates as effectively as possible.
- i. Applicants may submit their registration online via the HKEAA International and Professional Examinations Online Services at <https://online.hkeaa.edu.hk/Portal/home.xhtml> during the specified registration period. For batch registration, applicants, teachers/schools are recommended to use the “pre-filled candidate information” function which allows an upload of a maximum of 30 candidates each time. Before registration, applicants are required to create their own accounts with a valid email address. After successful application and payment, applicants can login their accounts at the Registration Home Page to view their examination entries. The HKEAA cannot accept any responsibilities for unsuccessful registration because of technical / network failure.
 - ii. Applicants may also submit their completed registration forms with payment (crossed cheque made payable to the Hong Kong Examinations and Assessment Authority) by post, in person or through a representative at the HKEAA San Po Kong Office: 3/F, 17 Tseuk Luk Street, San Po Kong, Kowloon. For postal registration, please ensure that sufficient postage is paid. The sender will bear any consequences arising from not paying sufficient postage. The HKEAA cannot accept the responsibility for any delay / loss in mail service.

Registration forms and notes to applicants may be obtained at the Authority's website and HKEAA San Po Kong Office.

No entry will normally be accepted after the registration period (refer to Items 4 below). Applicants are advised to submit their entries as early as possible in order to avoid the rush in the last few days. If under exceptional circumstances a late entry is accepted, an additional fee will be charged.

3. EXAMINATION FEES

Mathematical Reasoning and Abstract Reasoning (2 subjects)	HK\$ 768
Mathematical Reasoning, Abstract Reasoning and Language Reasoning (3 subjects)	HK\$ 899

Examination fee MUST be submitted with the corresponding registration form. If payment of examination fee is not made or in wrong amount, the registration will be accepted at the discretion of the HKEAA and a supplementary fee in addition to the examination fee will be levied. Fees paid by a candidate who subsequently withdraws his / her entry, or is absent from the examination, or whose registration is later cancelled will NOT be refunded. Fees are not transferable from one examination to another / a later one or used for other purposes.

4. SCHEDULE

Registration period	By Post	23 September 2019 – 4 October 2019
	In Person	8 October 2019 – 14 October 2019
	On-line	23 September 2019 – 18 October 2019
Issue of e-admission form	Around 8 November 2019	
Conduct of tests	23 November 2019 (Saturday)	
Receipt of certificate	Around 30 December 2019	

Place of Registration: International and Professional Examinations Division
Hong Kong Examinations and Assessment Authority (San Po Kong Office)
3/F, 17 Tseuk Luk Street, San Po Kong, Kowloon

Office Hour: Monday – Friday: 8:30 am – 5:30 pm (without lunch break)
Except Saturday, Sunday and public holidays

5. E-ADMISSION FORM

E-admission form will be sent to applicants online via the HKEAA International and Professional Examinations Online Services at <https://online.hkeaa.edu.hk/Portal/home.xhtml> (Online Services) around 2 weeks prior to the examination date. Applicants submitted their registration by post or in person (i.e. not via Online Services) are required to create their own accounts at Online Services with the email address provided on the registration form in order to receive their admission forms. **Applicants who have not received their admission forms 7 days before the examination date should contact the HKEAA for assistance.** Candidates should print their admission forms on a clean A4 paper and attend the examination at the assigned time / date / venue as specified on their admission forms.

6. PERSONAL DATA

Personal data of applicants / candidates are used by the HKEAA and the Examination Board for delivery of examination and assessment services. Whether you provide the requested personal data is voluntary. However, if you fail to provide all the data, or if any of the data are inaccurate or incomplete, the HKEAA may not be able to accept your entry or provide all or part of the examination and assessment services. The personal data submitted may also be used for:

- (a) assisting tertiary institutions and other government / public organisations in their admissions processes;
- (b) assisting tertiary institutions and other government / public organisations in respect of their requests for information in granting scholarships;
- (c) assisting tertiary institutions and other government / public organisations to confirm the candidates' eligibility for financial assistance or other forms of subsidization, in which case, the necessary personal data of the candidates may have to be disclosed to the concerned organisations for verification;
- (d) certifying candidates' examination results in response to legitimate requests;
- (e) processing any refund or payment in relation to the examination;
- (f) conducting educational research and analysis in an anonymous format in which the identities of candidates are not traceable; and
- (g) marketing the services and products of the Examination Board (including examination services, courses, events, publications, and other examination materials or resources) subject to the consent of the applicants/candidates*.

The HKEAA may also transfer the personal data of applicants / candidates to third parties for use for the above purposes or other directly related purposes, including government / public organisations, schools and educational institutions, banks (for processing refund or payment), and service providers providing various administrative or technical services to facilitate the delivery of the examination and assessment services including but not limited to data punching, registration process, dispatch of examination documents, and the capture, disposal or other processing of data.

In compliance with the Personal Data (Privacy) Ordinance, access to all personal data will be made available, on payment of a fee, to anyone who can establish his / her right to be informed of such data as are retained by the HKEAA. Please also note that applicants' / candidates' personal data / correspondence / other information received by the HKEAA may be transferred to the Examination Board concerned for delivery of examination and assessment services and for any of the above mentioned purposes or other directly related purposes. In general, upon completion of an examination or examination series and all the connecting examination services, the HKEAA will transfer all such data to the Examination Board who will then assume full control of such data. By then, candidates should approach the Examination Board direct for their personal data/information handling policies if necessary.

** If you have given consent but wish to withdraw your consent for your personal data to be used for this purpose, please send a letter of request to the Registration Office.*

Applicants / Candidates should accept that the HKEAA shall not be responsible for any non-performance of duties where such non-performance has been caused by an act of God, labour strike, natural disaster, governmental action or intervention, riot, or any other cause not reasonably foreseeable and beyond the reasonable control of the HKEAA. The HKEAA, including their contractors and subcontractors, shall not be liable to anyone claiming for any damages which are caused by, arising from or otherwise related to the failure of staff members, examination personnel or the examination centres to comply with the examination regulations, policies or procedures.

7. ENQUIRIES

For enquiries on registration and payment, please contact the International and Professional Examinations Division of the HKEAA at telephone number: (852) 3628 8191 or email at tsa1@hkeaa.edu.hk.