The CSTD and HKDSA Joint Examinations (Hong Kong) – July 2018

Ref no. [ ][ ][ ][ ][ ][ ][ ] (1 – 7) (For office use only)

Day [ ][ ] (8 - 9) (use a new form for each new day of exam)

EXAMINATION ENTRY FORM

Please complete in BLOCK capitals with black ink or ball pen

Name of Applicant (School or Teacher) [ ] (20 – 51)

School Code / Teacher HKID No. [ ][ ][ ][ ][ ][ ][ ][ ] ([ ]) (52 – 59, 60)

Telephone No. [ ][ ][ ][ ][ ][ ][ ][ ][ ] (61 – 70) Fax No. [ ][ ][ ][ ][ ][ ][ ][ ][ ][ ] (71 – 80)

E-mail Address [ ] (81 – 109)

Mailing Address [ ] (110 – 138)

[ ] (139 – 167)

[ ] (168 – 196)

NOTES:

1. Please send your completed entry forms to the Hong Kong Examinations and Assessment Authority (HKEAA) **no later than Thursday, 24 May 2018**.
2. It is important to read the "**Notes to Applicants**" before submitting the entry form.
3. Multiple entries are allowed. However, candidate should fulfill the entry requirement and avoid the timetable clash.
4. For the examination requirements and regulations, please refer to the syllabus.
5. Swapping of examination time and date is not allowed once the admission form is issued.

CANDIDATES' PERSONAL DATA / CORRESPONDENCE / OTHER INFORMATION

Personal data of applicants/candidates are used by the HKEAA and the Hong Kong DanceSport Association (HKDSA) for delivery of examination and assessment services. Whether you provide the requested personal data is voluntary. However, if you fail to provide all the data, or if any of the data are inaccurate or incomplete, the HKEAA may not be able to accept your entry or provide all or part of the examination and assessment services. The personal data submitted may also be used for: (a) assisting tertiary institutions and other government/public organisations in their admission processes; (b) assisting tertiary institutions and other government/public organisations in respect of their requests for information in granting scholarships; (c) assisting tertiary institutions and other government/public organisations to confirm the candidates' eligibility for financial assistance or other forms of subsidization, in which case, the necessary personal data of the candidates may have to be disclosed to the concerned organisations for verification; (d) certifying candidates' examination results in response to legitimate requests; (e) processing any refund or payment in relation to the Examination; and (f) conducting educational research and analysis in an anonymous format in which the identities of candidates are not traceable.

The HKEAA may also transfer the personal data of candidates to third parties for use for the above purposes or other directly related purposes, including government/public organisations, schools and educational institutions, banks (for processing refund or payment), and service providers providing various administrative or technical services to facilitate the delivery of the examination and assessment services including but not limited to data punching, registration process, dispatch of examination documents, and the capture, disposal or other processing of data.

In compliance with the Personal Data (Privacy) Ordinance, access to all personal data will be made available, on payment of a fee, to anyone who can establish his/her right to be informed of such data as are retained by the HKEAA. Please also note that applicants'/candidates' personal data/correspondence/other information received by the HKEAA may be transferred to the HKDSA concerned for delivery of examination and assessment services and for any of the abovementioned purposes or other directly related purposes. In general, upon completion of an examination or examination series and all the connecting examination services, the HKEAA will transfer all such data to the HKDSA who will then assume full control of such data. By then, candidates should approach the HKDSA direct for their personal data/information handling policies if necessary.

The HKEAA shall not be responsible for any non-performance of duties where such non-performance has been caused by an act of God, labour strike, natural disaster, governmental action or intervention, or any other cause not reasonably foreseeable and beyond the reasonable control of CSTD/HKDSA or the HKEAA. The HKEAA, including their contractors and subcontractors, shall not be liable to anyone claiming for any damages which are caused by, arising from or otherwise related to the failure of staff members, examination personnel or the examination centres to comply with the examination regulations, policies or procedures. All fees paid are not refundable and not transferable from one examination to another or from one candidate to another or for any other purposes.

Organisation Chop / Signature of teacher: _____ **Date:** _____

[Remarks: Once properly completed and submitted, this document will be treated as CONFIDENTIAL by the HKEAA.]

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EXAMINATION ENTRY FORM (cont'd)

Ref no. [1 | | | | | | 7] (For office use only)

Day [8 - 9] (use a new form for each new day of exam)

Exam Code (e.g. PDS)	Group No. (e.g. 01)	Cand No (e.g. 01)	Name of Candidate (Chinese)	Name of Candidate (English)	Age
P D S (20 - 22)	(23 - 24)	(25 - 26)	(27 - 31)	(32 - 65)	(66 - 67)

HKID Card No	OR	Birth Certificate / Passport Number *(required only if the candidate does not have HKID)*	Date of Birth	Sex
( ) (69 - 77)		(78 - 87)	D D / M M / Y Y Y Y (88 - 95)	(M / F) (68)

Level (e.g. 1)	Selected Dance(s)					
(96)	Male Step	☐ Samba (01)	☐ Cha Cha Cha (02)	☐ Rumba (03)	☐ Paso Doble (04)	☐ Jive (05)
	Female Step	☐ Samba (06)	☐ Cha Cha Cha (07)	☐ Rumba (08)	☐ Paso Doble (09)	☐ Jive (10)

(97 - 196)

Exam Code (e.g. PDS)	Group No. (e.g. 01)	Cand No (e.g. 01)	Name of Candidate (Chinese)	Name of Candidate (English)	Age
P D S (20 - 22)	(23 - 24)	(25 - 26)	(27 - 31)	(32 - 65)	(66 - 67)

HKID Card No	OR	Birth Certificate / Passport Number *(required only if the candidate does not have HKID)*	Date of Birth	Sex
( ) (69 - 77)		(78 - 87)	D D / M M / Y Y Y Y (88 - 95)	(M / F) (68)

Level (e.g. 1)	Selected Dance(s)					
(96)	Male Step	☐ Samba (01)	☐ Cha Cha Cha (02)	☐ Rumba (03)	☐ Paso Doble (04)	☐ Jive (05)
	Female Step	☐ Samba (06)	☐ Cha Cha Cha (07)	☐ Rumba (08)	☐ Paso Doble (09)	☐ Jive (10)

(97 - 196)

Organisation Chop / Signature of teacher: _____ **Date:** _____