

香港考试及评核局
2010年 AP 考试及 AP 延迟考试
考生报名须知

有特殊需要的考生应联络 College Board SSD 办公室，以获得他们批准任何调适安排。他们的电话是(1) 609-771-7137 或电邮地址 ssd@info.collegeboard.org。

填写报名表格前请详阅以下细则。香港考试及评核局（考评局）将不会为因没有遵从须知导致报名错误而负上任何责任。

1. 报名资格

不设报考资格。

2. 报名手续

所有报名表格必须在**报名截止日或以前**，连同港币考试费用（请参阅下列第3及第4项），以邮寄、亲身或委托他人递交至考评局或以网上办理报名。

本局将不负责所有因邮递遗失而错过截止报名日期的报名表或支票。务请考生使用网上报名或尽早邮寄文件以免受不必要的邮递延误或遗失。

报名时段：

考试类别	报名时段
AP 考试 (考试日期：5月3至14日)	2009年12月28日至2010年3月15日
AP 延迟考试 (考试日期：5月19至21日)	2009年12月28日至2010年4月30日

网上报名：<http://www2.hkeaa.edu.hk>
(毋须再递交报名表格)

报名地点：九龙新蒲岗爵禄街17号3楼
香港考试及评核局(新蒲岗办事处) 国际及专业考试部

报名地点 星期一至星期五 上午8时30分 至 下午5时

办公时间：(午膳时间照常办公)
星期六 上午9时至正午12时
公众假期除外

考评局将不会接受在报名时段以后递交的逾期报名申请。建议考生尽早递交申请表以免在临近截止日期时引起混乱。在特殊情况下，获得批准的逾期报名者，除缴交应付的考试费外，另须缴付逾期报考附加费。

3. 费用

AP 考试：每科港币 1,200 元
AP 延迟考试：每科港币 1,800 元^註

注：如考生应考 AP 延迟考试某些科目的原因是 (a).有多于一科欲应考的 AP 考试在相同的时间举行，或 (b).考生在 AP 考试当日需要应考其它本地公开考试（如香港会考）或 IB 考试，均属特殊原因，该等受影响的 AP 延迟考试科目的费用为每科港币 1,500 元。属上述(b)类别原因的考生，必须附上有关考试的准考证副本，以兹证明

考生亦可自由选择以下两项额外服务，本局只收取行政及手续费用：

a. AP 考试后寄回所应考科目的第二部份试卷

此项服务只适用于 AP 考试（部份 AP 考试科目不容许退回试卷，详见报名表格），本局会于考试完结后，一次过以邮递方式寄回考生本人所需的应考科目第二部份试卷。此项服务的行政及手续费用为**每科港币 35 元**。

b. 需要收到额外成绩单

College Board 会于 7 月初从美国直接将一份成绩单寄送至考生在第一科应考科目答题纸上所填写的英文地址。为免因英文地址填写不当或邮递失误，本局可以提供邮寄额外成绩单的服务，寄送至考生在本局报考时所填写的中文地址。本局会在收到 College Board 的备份成绩单后，立即邮寄至需要此服务的考生。此项服务的行政及手续费用为**每位考生港币 50 元**。

所有费用须于报名时一并缴交。若未能缴交或银码不符，考评局有权不接受申请，及要求考生除缴交应付的考试费外，另外缴付附加费。所有费用一经缴交，不论考生其后退出申请、缺考或报名被取消，概不退款，亦不得以之代付其它考试的费用或转作其它用途。

4. 缴费方式

考试费用应以港币缴交，可选择以下其中一种方式缴费，建议内地考生使用网上信用卡缴费。

A. 网上信用卡：

如考生透过网上办理报名，必须使用网上信用卡缴费。

B. 港币支票：

所有港币支票抬头请写「香港考试及评核局」，连同报名表递交。

C. 香港 7-11 便利店缴费通知书：

考生如经本局新蒲岗办事处柜台办理报名，可要求发出「香港 7-11 便利店缴费通知书」，考生只需携同通知书到香港任何一间 7-11 便利店，便可以现金缴交考试费。请注意本缴费方法只适用于香港及费用总金额需少于港币五千元。

5. 考试选择指引

考生毋须在应考 AP 考试前修读任何 AP 预备课程。考生可于翌年重考，所有有效考试成绩将会列于成绩单上，除非考生预先要求 College Board 保留或取消其中部份成绩。

考生可自由组合随意报考多科 AP 考试，除了不能在同一年度报考 Calculus AB 与 BC。有关预备 AP 考试的详情，可浏览 College Board 网址：<http://apcentral.collegeboard.com/coursehomepages>。

6. 考试时间表及科目

在香港有举办的 AP 科目考试时间表已刊载于报名表格内。**为避免引起考试时间上的冲突，考生须报考前查核清楚各科考试时间。**考评局将不会就此影响之考生作出任何安排。考生需自行取消受影响之科目，而取消之科目报名费用亦不会获得退还。

考生如在 5 月 10 日及/或 21 日应考 PM2 节的 Physics C: Electricity & Magnetism，不应报考 PM1 节的考试科目（Physics C: Mechanics 除外），因考试时间冲突。

部份科目有名额限制（报名表格上有 * 的科目），考生务必在**递交报名表格前**联络香港考试及评核局预留考位，并在 7 天内完成报名及交费，否则预留的考位将会取消。未有预留考位而报名的考生，本局有权取消其报名。

7. 更改报考科目

在截止报名日期前可更改报考科目，但须另缴附加费。在截止报名后，考生不能要求更改任何报考科目。

8. 准考证

本局会于考试举行前约一个月邮寄准考证予考生。若考生在考试两星期前仍未收到准考证，请尽快与本局联络。考生必须依照准考证上编配之考试日期、时间及地点应试。

9. 发送成绩单

AP 成绩单将于 7 月份由 College Board 寄送至考生在第一科应考科目的答题纸上所填报之大学及大专院校、考生本人的英文地址及现时考生就读之学校（如有）。除非考生预先向 College Board 提出保留或取消一项或多项成绩，每份成绩单将会累积并且包括所有报考科目之成绩。

10. 个人资料

考生的个人资料会用于举办考试、协助高等院校、政府或公营机构处理入学申请和进行教育研究及分析。申请人所提供的资料对考试申请至关重要，考生可自行决定是否提供所需的个人资料，但若因申请人未能提供所有资料，或所提供的任何资料不准确或不完整，考评局可因而拒绝其申请。

请确保所提供的联络资料准确，及在有需要时通知本局更新资料，本局有可能在紧急情况下利用该等资料联络考生。

根据香港个人资料(私隐)条例，任何人士若能向考评局证实其资料当事人的身份，可在缴交所需的手续费后查阅其个人资料。

11. 查询

有关报名及缴费的查询，请联络香港考试及评核局：电话：(852) 3628 8191 / 3628 8787 或电邮地址 tsa1@hkeaa.edu.hk

有关成绩的查询，请联络 College Board，电话：(1) 609-771-7300 或电邮地址 apexams@info.collegeboard.org

HONG KONG EXAMINATIONS AND ASSESSMENT AUTHORITY
ADVANCED PLACEMENT (AP) EXAMINATION & AP LATE-TESTING 2010

NOTES TO APPLICANTS

Please read these instructions carefully before completing your registration form. The Hong Kong Examinations and Assessment Authority (HKEAA) will not be responsible for incorrect entries which do not comply with these instructions.

1. ENTRY REQUIREMENTS

No entry requirement is needed.

2. REGISTRATION

Candidates may submit their completed registration forms together with the corresponding examination fees in Hong Kong Dollar (refer to Item 3 and 4 below) by post, in person or by a representative to the HKEAA. Registration can also be made online.

The HKEAA cannot accept responsibility for registration forms or cheques lost in the post. To safeguard against any possible loss or delay in mail, applicants are advised to register online or send their entries by post in good time.

Registration period:

Test Type	Registration Period
AP Exam (Exam Date: 3 – 14 May 2010)	28 December 2009 – 15 March 2010
AP Late-testing (Exam Date: 19 – 21 May 2010)	28 December 2009 – 30 April 2010

Online Registration: <http://www2.hkeaa.edu.hk>
 (it is not required to submit paper registration form again)

Place of Registration: International and Professional Examinations Division
 Hong Kong Examinations and Assessment Authority (San Po Kong Office)
 3/F, 17 Tseuk Luk Street
 San Po Kong, Kowloon

Office Hour: Monday – Friday:
 8:30 am – 5:00 pm (without lunch break)
 Saturday:
 9:00 am – 12:00 noon
 Except public holidays

No entry will normally be accepted after the registration period. Candidates are advised to submit their entries as early as possible in order to avoid the rush in the last few days. If under exceptional circumstances a late entry is accepted, an additional fee will be charged.

Candidates with disabilities requiring special arrangements should contact the College Board SSD office by telephone at (1) 609-771-7137 or by email at ssd@info.collegeboard.org to get their approval on receiving appropriate accommodations.

3. EXAMINATION FEES

AP Exam..... HK\$ 1,200 per subject
AP Late-testing... HK\$ 1,800 per subject ^{Note}

Note: If the reason for a candidate taking certain AP late-testing subjects is: (a). having two or more AP exams at the same time, or (b). there was a conflict with local public exam (e.g. HKCEE) or IB exam on the same date, will be classified as special circumstances. The examination fee of these affected AP late-testing subjects will be HK\$1,500 per subject. For those belonging to the above category (b), the applicants must submit their admission tickets as proof.

Candidates can also opt to have the following two additional services, HKEAA will only charge the administration handling fees:

a. Returning Part 2 insert of taken subjects after AP Examination

This service is only applicable to AP Examination. (Some AP Exam subjects have no insert return, please refer to application form for details) HKEAA will return the requested Part 2 insert of take subjects after AP Examination at a time by post. The administration handling fee of this service is **HK\$35 per subject**.

b. Requiring additional score report by post

College Board will directly send one score report to each candidate in July from the United States, according to the English address written by the candidates on the answer sheets of first subject taken. In order to avoid writing incorrect English address or lost mail, HKEAA can provide a service for an additional score report, and deliver to the Chinese address written on the registration form. HKEAA will post the score reports to those candidates who requested this service once we receive the school copy of report from the College Board. The administration handling fee of this service is **HK\$50 per candidate**.

Examination fee must be submitted with the registration form. If payment of examination fee is not made or in wrong amount, the registration is accepted at the discretion of the HKEAA and a supplementary fee in addition to the examination fee will be levied.

Fees paid by a candidate who subsequently withdraws his/her entry, or is absent from the examination, or whose registration is later cancelled will NOT be refunded. Fees are not transferable from one examination to another/a later one or used for other purposes.

4. PAYMENT METHOD

Examination fees should be paid in Hong Kong Dollar (HKD) either by the following payment methods. Credit card payment is recommended for applicants in Mainland China.

A. Credit Card:

If a candidate registers online, he/she must use credit card to settle the payment online.

B. HKD Cheque:

All HKD cheques should be payable to the “Hong Kong Examinations and Assessment Authority”.

C. Hong Kong 7-Eleven Demand Note:

If a candidate registers at HKEAA San Po Kong Office counter, he/she can request to have a Hong Kong 7-Eleven Demand Note. Candidates can bring along the demand notes to any 7-Eleven convenient stores in Hong Kong to pay the examination fees in cash. Please note that this payment method is only applicable in Hong Kong and the examination fees to be paid should be less than HK\$5,000.

5. EXAMINATION CHOICE GUIDELINES

Candidates are not required to take an AP course before taking an AP Exam. They may repeat an exam in a subsequent year. All available grades will be reported unless a special request has been made by the candidate to withhold or cancel any particular grades.

Candidates may take as many AP Exams as they want, in any combination, except that they cannot take both Calculus AB and BC in the same year. Resources on preparing for AP Exams are available at: <http://apcentral.collegeboard.com/coursehomepages>.

6. TIMETABLE AND SUBJECTS

A timetable showing the subjects available in Hong Kong is printed on the registration form. **Check to avoid timetable clash among subjects entered.** In case of timetable clash, no special timetabling arrangements can be made and candidates will be required to cancel the subjects affected. Fees paid for subjects that are cancelled will not be refunded.

If a candidate is going to register Physics C: Electricity & Magnetism at PM2 session on 10 and/or 21 May, he/she should not register the subjects at PM1 session on the same day (except Physics C: Mechanics), because there will be time clash.

Some subjects with limited seats available (subjects with * on the registration form), candidates must contact the HKEAA to make a reservation **before submission of registration form** and they should complete the registration and payment within 7 days. Otherwise, the reservation will be cancelled. HKEAA reserves the right to cancel the registration for those candidates who did not make reservation in advance.

7. CHANGE OF SUBJECT

Change of subjects before the registration deadline can be accepted subject to the payment of a supplementary fee.

8. ADMISSION TICKET

The HKEAA will send admission tickets by post to registered candidates about 1 month before the exam. Please check with the HKEAA if you do not receive the admission ticket in due course. Candidates should take the examination at the assigned time/date and venue as specified on the admission ticket.

9. SCORE REPORT

AP Grade Reports are sent in July to the colleges and universities candidates designated on their answer sheets of first subject taken, and also to the English address of the candidates and their high schools, if any. An AP score report is cumulative and includes grades for all the AP Exams the candidate has ever taken, unless the candidate has requested that one or more grades be withheld from a college or canceled.

10. PERSONAL DATA

Personal data of candidates are used for administering the examination, assisting tertiary institutions or government/ public organizations in their processes for admissions purposes, and conducting educational research and analysis. The entry data are supplied by the candidates responsible for their own entries. Whether a candidate provides the requested personal data is voluntary. However, if a candidate fails to provide all the data, or if any of the data are inaccurate or incomplete, the HKEAA may not be able to accept the concerned entry.

Please ensure the accuracy of the contact details and inform the HKEAA to update the information when necessary. They may be used for contacting the candidate under emergency situations.

In compliance with the Personal Data (Privacy) Ordinance, access to all personal data will be made available, on payment of a fee, to anyone who can establish his/her right to be informed of such data as are retained by the HKEAA.

11. ENQUIRIES

For enquiries on registration and payment, please contact the International and Professional Examinations Division of the HKEAA at telephone number: (852) 3628 8191/3628 8787 or email at tsa1@hkeaa.edu.hk.

For enquiries on scores, please contact the College Board at telephone number: (1) 609-771-7300 or email at apexams@info.collegeboard.org.

2010 AP Examination Schedule 2010 年 AP 考试时间表

Week 1 第1周	Session 节	Subject 科目
May 3 (Monday)	AM	United States Government and Politics
	PM	French Language
		Comparative Government and Politics
May 4 (Tuesday)	AM	Computer Science A
	PM	Spanish Language
		Statistics
May 5 (Wednesday)	AM	Calculus AB
	PM	Calculus BC
		Chinese Language and Culture
May 6 (Thursday)	AM	English Literature and Composition
	PM	German Language
		Japanese Language and Culture
May 7 (Friday)	AM	United States History
	PM	European History

Week 2 第2周	Session 节	Subject 科目
May 10 (Monday)	AM	Biology
		Music Theory
	PM1	Physics B
		Physics C: Mechanics
PM2	Physics C: Electricity & Magnetism	
May 11 (Tuesday)	AM	Chemistry
	PM	Environmental Science
		Psychology
May 12 (Wednesday)	AM	English Language and Composition
	PM	Art History
May 13 (Thursday)	AM	Macroeconomics
	PM	World History
		Microeconomics
May 14 (Friday)	AM	Human Geography
		Spanish Literature
PM	Latin: Vergil	

2010 AP Late-testing Exam Schedule 2010 年 AP 延迟考试时间表

Date 日期	Session 节	Subject 科目
May 19 (Wednesday)	AM	Macroeconomics
		Statistics
		United States Government and Politics
		United States History
	PM	Comparative Government and Politics
		English Language and Composition
		Environmental Science
		Microeconomics
May 20 (Thursday)	AM	World History
		Calculus AB
		Calculus BC
	PM	Computer Science A
		Chemistry
		Chinese Language and Culture
May 21 (Friday)	AM	European History
		Human Geography
		English Literature and Composition
	PM1	Physics B
		Psychology
		Biology
		Latin: Vergil
PM2	Physics C: Mechanics	
	Spanish Literature	
Physics C: Electricity & Magnetism		