## 香港中學文憑考試一般程序概覽

## An overview of the general process in the conduct of HKDSE Examination

2012年6月至7月 June to July 2012	報名-丙類科目(其他語言-2012 年 11 月) Registration for Category C Subjects (Other Languages – November 2012)
9月 September	(學校考生由學校保送及遞交報考資料;自修生個別辦理報考手續) (school candidates register via schools; private candidates register individually) 報名-甲類、乙類及丙類科目(其他語言-2013年6月)
10 月 October 11 月 November	Registration for Category A, Category B and Category C Subjects (Other Languages – June 2013)
	丙類科目(其他語言-2012年 11月)考試 Category C Subjects (Other Languages - November 2012) Examinations
	招聘閱卷員、口試主考員及監考人員 Recruit markers, oral examiners and invigilation staff
12 月 December	處理考生更改報考資料的申請(截止日期:十二月七日) Process candidates' applications for changes to entry data (deadline: 7 December)  分發「考生手冊」 Issue Handbook for Candidates
2013年1月 January 2013	編訂試場名單及為個別考生編配試場、印製及密封試題、分發准考證 Compile centre lists and allocate candidates to examination centres,
2月 February	Print and pack question papers in security package, Issue Admission Forms
3月 March	舉行試場主任會議及與考試有關的工作坊 Conduct Centre Supervisors' Conferences and exam-related training workshops
4 月至 6 月 April to June	甲類科目及丙類科目(其他語言-2013 年 6 月)考試 Category A and Category C Subjects (Other Languages - June 2013) Examinations
	閱卷、處理積分及考試異常個案 Mark scripts, process the scores and examination irregularity cases
7 月 July	評級 Grade results
	發放成績及分發「考生成績通知書」 Release examination results and issue Results Notices
	處理覆核考試成績申請 Process applications for rechecking and remarking
8月 August	發放覆核結果 Release of rechecking and remarking results
	編製考試報告和各科科目考試報告 Compile the Examination Report and individual Subject Examination Reports
9月至11月	處理上訴覆核申請及發放結果 Process applications for appeal review and release results
September to November	分發證書 Issue Certificates