



Ref.: CE/31/2009

20 February 2009

HONG KONG CERTIFICATE OF EDUCATION EXAMINATION 2009

Examination Circular No. (3) 2008/2009

Issue of Admission Forms, School Final Entry Lists and Other Examination-related Documents

1. The following documents will be available in early March for collection by schools entering candidates for the 2009 Hong Kong Certificate of Education Examination:

- (1) Admission Forms;
- (2) One copy of the School Final Entry List;
- (3) List of Examination Centres with Addresses;
- (4) Two sets of specimen MC question book cover/MC answer sheet/answer book/supplementary answer sheet/barcode sheet;
- (5) Calendar cards (for distribution to candidates).

School principals are requested to send staff member(s) to collect these documents at the Hong Kong Examinations and Assessment Authority, 12th Floor, Southorn Centre, 130 Hennessy Road, Wan Chai, Hong Kong from **2 to 4 March 2009** during office hours (8:30 am - 5:00 pm), bringing with them the enclosed collection slip duly completed and signed.

2. After these documents are collected, school principals are requested

- (1) to post at appropriate places in the schools or to circulate among teachers/candidates for their information:
 - (a) the List of Examination Centres;
 - (b) the specimen MC question book cover/MC answer sheet/answer book/supplementary answer sheet/barcode sheet.

Note: The List of Examination Centres has been posted on the HKEAA web site (www.hkeaa.edu.hk). With the assistance from the Survey and Mapping Office of the Lands Department, location maps for individual centres will be available for viewing at the HKEAA web site from 3 March 2009 onwards.

- (2) to instruct candidates to check the **candidate's name, identity card number and subjects entered** printed on the admission forms to ensure that they are correct. Applications for change of personal particulars should be submitted to the Authority with supporting documents. Applications received after **29 June 2009** will normally not be accepted.
- (3) to ask candidates to affix their recent photographs (of size 3 cm x 4 cm showing heads and shoulders only) on their admission forms in the presence of the teacher. These photographs should have been submitted by your students to the school at the time of registration of entries. Please refer to item 3 of Examination Circular No. (1) dated 8 September 2008.
- (4) to sign across the photographs affixed to the admission forms. In addition, a school chop should be affixed across the photograph on each admission form.
- (5) to distribute the calendar cards to your candidates.

3. When the processes in paragraphs 2 (2) - (4) have been completed, the admission forms should be distributed to candidates before **11 March 2009**. Candidates should be advised to take good care of their admission forms as they will need to present them for inspection at every examination session. They should be told not to have their admission forms laminated. Applications for the re-issue of a lost

admission form can be made at this office. A fee of \$205 (per application), a photograph and a letter from the school will be required.

4. School principals are requested to draw the attention of candidates to the examination arrangements in the **“Handbook for Candidates”** (distributed in early December 2008) and remind them that violating examination regulations and instructions may lead to mark penalties or even disqualification. A video highlighting the important examination regulations will be available at the HKEAA website (www.hkeaa.edu.hk) from **6 March 2009**. Please ask your candidates to view the video before their first examination.
5. Admission forms of those candidates who have left school (if any) should be returned to this office **on or before 13 March 2009**.
6. A copy of the 2009 Hong Kong Certificate of Education Examination timetable (**Annex**) is enclosed for the information of school principals and the subject teachers concerned.
7. **Reporting time for Chinese Language (Putonghua) Paper 3 (Listening Test)**

Please remind candidates who have entered for **Chinese Language (Putonghua)** that the **reporting time for Paper 3 (Listening Test) is 9:30 am**. The reporting time has been printed on the Admission Form.

8. **Speaking/Oral examinations**

The Authority may at its discretion allow a candidate to attend a Speaking/Oral examination (Chinese Language, English Language or Putonghua) at a session other than that indicated on his/her admission form. Applications made prior to the date of the examination will require a payment of \$225. Applications made after the original examination date but within 3 working days (Saturday is counted as one working day) will require a payment of \$320. Applications made more than 3 working days after the original examination date **will not be accepted**. Application forms will be supplied directly to applicants at the Authority’s Southorn Centre office. The above fee will be waived for candidates whose reasons for rescheduling are:

- (1) timetable clashes with other public examinations or clashes with school internal examinations/speech day* (certification letters from schools will be required);
- (2) unable to attend the examination due to sickness.

* The HKEAA does not accept applications for waiver of the supplementary fee on the ground of clashes with the graduation dinner.

9. **Contingency measures for public examinations**

With regard to the public concerns about the spreading of influenza, precautionary measures will be taken at examination centres. For details, please refer to the attached letter.

10. **Candidates absent from all written papers in subjects with School-based Assessment**

Schools with candidates entering for the subjects/papers listed below are required to submit candidates' projects/score sheets/School-based Assessment (SBA) records to the Authority. However, if such candidates do not sit any of the written papers, they will be regarded as absent from the subjects concerned, irrespective of whether their projects/score sheets/SBA records have been submitted to the Authority before the examination. In such cases, the word “ABSENT” will be printed against the subjects on the results notices and the subjects will not be listed on the certificates.

Chinese History (SBA)
Chinese Language (SBA)
Computer & Information Technology (coursework)*
Design & Technology (projects)*
Design & Technology (Alternative Syllabus) (projects)*
Electronics & Electricity (projects)*
English Language (SBA)
Fashion & Clothing (projects)
Graphical Communication (projects) *

History (School-based Assessment)
Integrated Humanities (SBA)
Science & Technology (SBA)*
Technological Studies (projects)*
Visual Arts (portfolio)
Music (candidates claiming exemption from practical requirements)

However, if a candidate wishes to retain the subject grades for the above-listed subjects, he/she should submit a written request to the Secretary General of the Authority before the **end of May 2009**. Nevertheless, it should be pointed out that a candidate who has only got the project/SBA score for a subject is likely to have an “unclassified” overall subject result.

* With effect from the 2009 examination, the word “UNCLASSIFIED” will be printed in the SBA component on the results notices for candidates who fail to submit SBA work. This change will not affect the overall subject grade of the candidates concerned.

11. Release of examination results

The date of release of the 2009 HKCEE results has been tentatively scheduled for Wednesday, 5 August 2009. Results notices will be distributed to school candidates via their schools on that day.

12. In case of enquiries, please contact our Public Examinations Information Centre on 3628 8860.

MARGARET HUI (MS)
General Manager, School Examinations & Assessment Division

To: Principals of Participating Schools

2009年香港中學會考
HONG KONG CERTIFICATE OF EDUCATION EXAMINATION 2009

附件
Annex

考試時間表
TIMETABLE

日期 Date	Time 時間	Subject / Paper	科目 / 試卷
三月十六日 (星期一) Monday, 16th March	9:00 - 12:00	Visual Arts 1A, 1B	視覺藝術 卷一甲、一乙
三月十七日 (星期二) Tuesday, 17th March	9:00 - 12:00	Visual Arts 2, 4	視覺藝術 卷二、四
三月二十日 (星期五) Friday, 20th March	9:00 - 12:00	Visual Arts 3	視覺藝術 卷三
三月二十一日 (星期六) Saturday, 21st March	9:00 - 11:30	Physical Education 2 (Theoretical)	體育 卷二 (理論)
三月二十四日 (星期二) Tuesday, 24th March	9:00 - 10:30	Electronics and Electricity 1	電子與電學 卷一
	11:00 - 12:00	Electronics and Electricity 2 (M.C.)	電子與電學 卷二 (多項選擇題)
三月二十五日 (星期三) Wednesday, 25th March	* 8:30 - 11:00 / 11:45 - 2:15	Word Processing & Business Communication (English)	英文文書處理及商業通訊
三月二十六日 (星期四) Thursday, 26th March	9:00 - 11:00	Fashion and Clothing 1 (Theory)	時裝及成衣 卷一 (理論)
	9:00 - 11:00	Home Economics (Dress and Design) 1 (Theory)	家政 (服裝與設計) 卷一 (理論)
三月二十七日 (星期五) Friday, 27th March	9:00 - 11:30	Fashion and Clothing 2 (Clothing Technology)	時裝及成衣 卷二 (製衣工藝)
三月三十日 (星期一) Monday, 30th March	9:00 - 11:00	Accommodation & Catering Services 1 (Theory)	膳宿服務 卷一 (理論)
	9:00 - 11:00	Home Economics (Food, Home and Family) 1 (Theory)	家政 (膳食、家居與家庭) 卷一 (理論)
四月一日 (星期三) Wednesday, 1st April	9:00 - 11:30	Graphical Communication 1	圖象傳意 卷一
	9:00 - 10:45	Home Economics (Food, Home and Family) 2 (Meal Planning)	家政 (膳食、家居與家庭) 卷二 (膳食計劃)
四月六日 (星期一) Monday, 6th April	9:00 - 11:30	Design & Technology (Alternative Syllabus) 1	設計與科技 (另選課程) 卷一
	9:00 - 11:00	Design & Technology 1 (Design)	設計與科技 卷一 (設計)
	9:00 - 11:15	Technological Studies 1	科技概論 卷一
四月七日 (星期二) Tuesday, 7th April	9:00 - 11:00	Design & Technology 2 (Technological Studies)	設計與科技 卷二 (科技學習)
四月八日 (星期三) Wednesday, 8th April	9:00 - 11:00	Integrated Humanities	綜合人文
四月九日 (星期四) Thursday, 9th April	9:00 - 10:30	Music 2	音樂 卷二
四月十四日 (星期二) Tuesday, 14th April	9:00 - 12:00	Music 3	音樂 卷三

* 考生應參閱其准考證上所列的報到時間。
Candidates should refer to their Admission Forms for exact reporting time.

注意：下列科／卷考生應參閱其准考證上所列的考試日期及時間：
Note: Candidates should refer to their Admission Forms for exact date & time for the following Subjects / Papers:

Date 日期	Time 時間	Subject / Paper	科目 / 試卷
21.2.2009 - 14.3.2009	8:30 - 5:00	Physical Education 1 (Practical)	體育卷一 (實習)
17.3.2009 - 19.3.2009		Accommodation & Catering Services 2 (Practical Test A)	膳宿服務卷二 (實習測驗甲)
21.3.2009 - 23.3.2009		Music 1 (Practical)	音樂卷一 (術科考試)
25.3.2009 - 27.3.2009		Accommodation & Catering Services 2 (Practical Test B)	膳宿服務卷二 (實習測驗乙)
30.3.2009 - 31.3.2009		Home Economics (Dress and Design) 2 (Design & Pattern Construction)	家政 (服裝與設計) 卷二 (設計與紙樣製作)
1.4.2009 - 2.4.2009		Home Economics (Dress and Design) 3 (Garment Construction & Project)	家政 (服裝與設計) 卷三 (服裝縫製與設計作業)
6.4.2009 - 7.4.2009		Home Economics (Food, Home and Family) 3 (Meal Preparation)	家政 (膳食、家居與家庭) 卷三 (膳食烹調)
14.4.2009 - 16.4.2009	9:00 - 6:30	French 3 (Oral)	法文卷三 (口試)

2009 年 香港 中學 會 考
HONG KONG CERTIFICATE OF EDUCATION EXAMINATION 2009
考試時間表
TIMETABLE

Date 日期	Time 時間	Subject / Paper	科目 / 試卷
四月十五日 (星期三) Wednesday, 15th April	8:30 – 9:30 10:15 – 12:00	Social Studies 1 Social Studies 2	社會教育 卷一 社會教育 卷二
四月十六日 (星期四) Thursday, 16th April	8:30 – 9:40 10:30 – 12:15	Travel and Tourism 1 Travel and Tourism 2	旅遊與旅遊業 卷一 旅遊與旅遊業 卷二
四月十七日 (星期五) Friday, 17th April	8:30 – 9:15 10:00 – 12:00	Putonghua 2 Putonghua 4	普通話 卷二 普通話 卷四
四月十八日 (星期六) Saturday, 18th April	9:30 – 10:40	Putonghua 1 (LT)	普通話 卷一 (聽力測驗)
四月二十日 (星期一) Monday, 20th April	8:30 – 10:15 11:00 – 12:00	Physics 1 Physics 2 (M.C.)	物理 卷一 物理 卷二 (多項選擇題)
四月二十一日 (星期二) Tuesday, 21st April	8:30 – 10:15 11:00 – 12:00	Geography 1 Geography 2 (M.C.)	地理 卷一 地理 卷二 (多項選擇題)
四月二十三日 (星期四) Thursday, 23rd April	8:30 – 10:30 11:15 – 12:15	Computer and Information Technology 1 Computer and Information Technology 2	電腦與資訊科技 卷一 電腦與資訊科技 卷二
四月二十四日 (星期五) Friday, 24th April	8:30 – 9:45 10:30 – 12:00	Chinese Language 1 Chinese Language 2	中國語文 卷一 中國語文 卷二
四月二十五日 (星期六) Saturday, 25th April	# 9:15 – 12:00	Chinese Language 3 (LT), 5	中國語文 卷三 (聽力測驗)、五
四月二十七日 (星期一) Monday, 27th April	8:30 – 10:30 11:15 – 12:45	Mathematics 1 Mathematics 2 (M.C.)	數學 卷一 數學 卷二 (多項選擇題)
四月二十八日 (星期二) Tuesday, 28th April	8:30 – 10:30	History	歷史
四月二十九日 (星期三) Wednesday, 29th April	8:30 – 10:00 10:45 – 11:45	Economics 1 Economics 2 (M.C.)	經濟 卷一 經濟 卷二 (多項選擇題)
四月三十日 (星期四) Thursday, 30th April	8:30 – 10:15 11:00 – 12:00	Chemistry 1 Chemistry 2 (M.C.)	化學 卷一 化學 卷二 (多項選擇題)
五月四日 (星期一) Monday, 4th May	8:30 – 10:30	Chinese History	中國歷史
五月五日 (星期二) Tuesday, 5th May	8:30 – 10:30 8:30 – 10:00 10:45 – 11:45	Buddhist Studies Religious Studies – Section A Religious Studies – Section B	佛學 宗教 — 甲組 宗教 — 乙組
五月六日 (星期三) Wednesday, 6th May	8:30 – 11:00	Additional Mathematics	附加數學
五月七日 (星期四) Thursday, 7th May	8:30 – 9:45 10:30 – 12:30	Chinese Literature 1 Chinese Literature 2	中國文學 卷一 中國文學 卷二
五月八日 (星期五) Friday, 8th May	8:30 – 9:30 10:15 – 11:45	English Language 1A English Language 1B	英國語文 卷一-甲 英國語文 卷一-乙
五月九日 (星期六) Saturday, 9th May	9:15 – 12:00	English Language 2 (LT)	英國語文 卷二 (聽力測驗)
五月十一日 (星期一) Monday, 11th May	8:30 – 11:00	Principles of Accounts	會計學原理
五月十二日 (星期二) Tuesday, 12th May	8:30 – 10:15 11:00 – 12:00	Biology 1 Biology 2 (M.C.)	生物 卷一 生物 卷二 (多項選擇題)
五月十三日 (星期三) Wednesday, 13th May	8:30 – 10:00 10:45 – 11:45 8:30 – 10:00 10:45 – 11:45	Economic & Public Affairs 1 Economic & Public Affairs 2 (M.C.) Government & Public Affairs 1 Government & Public Affairs 2 (M.C.)	經濟與公共事務 卷一 經濟與公共事務 卷二 (多項選擇題) 政府與公共事務 卷一 政府與公共事務 卷二 (多項選擇題)
五月十四日 (星期四) Thursday, 14th May	8:30 – 10:00 10:45 – 11:45	Commerce 1 Commerce 2 (M.C.)	商業 卷一 商業 卷二 (多項選擇題)
五月十五日 (星期五) Friday, 15th May	9:00 – 11:00	Science & Technology	科學與科技
五月十六日 (星期六) Saturday, 16th May	8:30 – 11:00	Literature in English	英語文學
五月十八日 (星期一) Monday, 18th May		Reserve	後備
五月十九日 (星期二) Tuesday, 19th May		Reserve	後備
五月二十日 (星期三) Wednesday, 20th May		Reserve	後備
	2:00 – 2:45	French 1	法文 卷一
五月二十三日 (星期六) Saturday, 23rd May		Reserve	後備
五月二十五日 (星期一) Monday, 25th May	2:00 – 3:30	French 2	法文 卷二
五月二十八日 (星期四) Thursday, 28th May	2:00 – 3:15	French 4	法文 卷四

廣東話組卷三及卷五的報到時間為上午 9 時 15 分；普通話組卷三及卷五的報到時間為上午 9 時 30 分。

Candidates taking the Cantonese version of the Papers 3 and 5 should report at 9:15 a.m. while those taking the Putonghua version should report at 9:30 a.m.

中國語文科 / 英國語文科 / 普通話科 口試時間表
 Timetable for Oral Test Chinese Language / English Language / Putonghua

Subject 科目	Date 日期	Time 時間
Chinese Language 中國語文	20th May to 10th June (Saturdays, Sundays, and General Holidays excluded) 五月二十日至六月十日 (星期六、日及公眾假期除外)	5:00 – 8:30
English Language 英國語文	16th June to 29th June (Saturdays, Sundays, and General Holidays excluded) 六月十六日至六月二十九日 (星期六、日及公眾假期除外)	4:30 – 8:00
Putonghua 普通話	16th June to 25th June (Saturdays, Sundays, and General Holidays excluded) 六月十六日至六月二十五日 (星期六、日及公眾假期除外)	4:30 – 8:00



Ref.: CE/14/2009

20 February 2009

To: Principals of Participating Schools

Dear Principal

**HKCEE/HKALE 2009
Precautionary Measures against Influenza at Examination Centres**

1. With regard to the public concerns about the spreading of influenza, please inform candidates, centre supervisors and invigilators before the commencement of the examination of the following precautionary measures at examination centres:

- Candidates will be allowed to put on masks at the examination centres. Invigilators may ask these candidates to remove their masks during the checking of attendance in order to verify candidates' identities;
- Candidates with sneezing or coughing should be advised to put on masks;
- Candidates with serious sneezing or coughing may be arranged to sit at the back of the examination room in order to minimize disturbance to other candidates;
- For candidates who attend the Oral examinations, they may put on masks in the waiting room and preparation room. However, they must take off their masks in the examination room.

Invigilators with sneezing or coughing should also put on masks at the examination centre.

2. In case a candidate feels very unwell, he / she should not attend the Oral examination on the originally scheduled examination date and should consult the doctor as soon as possible. He / she should apply for rescheduling of the Oral examination date within three working days (during office hours and including Saturday) after the original examination date. The supplementary fee will be waived if valid medical documents can be produced. For candidates who are seriously ill during the written and practical examinations*, please refer to No. 3 of Part C of the "Handbook for Candidates" distributed in December 2008 for how such cases may be handled.

* *No supplementary examination will be arranged for written and practical examinations.*

3. A box of 50 face masks and 50 pieces of disinfected wet tissue will be provided to each examination centre and be delivered together with the examination stationery before the examination. These masks should be provided to centre supervisors, invigilators and candidates who have sneezing or coughing but do not bring their own masks. In case your centre requires further supply of the masks, please contact Ms Ma of this office (Tel. No. 3628 8931). Please keep the unused masks at your centre for future public examinations.

4. In case of enquiries, please contact us at 3628 8860.

Yours faithfully

Margaret Hui
General Manager, School Examinations and Assessment Division

c.c. Centre Supervisors of the 2009 HKCEE / HKALE