Applications are invited for part-time invigilators for the 2014 Hong Kong Diploma of Secondary Education Examination. Invigilators are expected to perform duties in school halls during the examination period from April to May 2014.

Applicants should be proficient in Chinese and English and have the following experience or qualifications:
1) teaching experience in primary / secondary schools; or
2) prior invigilation experience in public examinations; or
3) education at tertiary level
(Applicants with comparable / similar experience or qualifications will also be considered.)

Contract Service Fee: HK$114 per hour
(calculated according to the published examination timetable)

Applications should be submitted online via the Authority’s website (http://epo.hkeaa.edu.hk).

Application Period: 19 November to 6 December 2013

Notes:
• Applicants may be invited to a selection interview.
• Appointees are required to attend a briefing session before the examination.
• Invigilators are required to report at the examination centre and assist in the preparation work at least 30 minutes before the start of an examination. After the examination, they may only leave after all answer scripts have been collected, checked and packed.
• Invigilators are appointed to provide services as independent contractors. The appointment does not give rise to any employment or agency relationship between the invigilators and the HKEAA.
• For enquiry, please call 3628 8860.